

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 20 February 2024 held at the Community Centre, Old Vicarage Lane

Present: Cllrs Nigel Spofforth (NS),  
Amanda Shaw (AS), Bill Holmes (BH), Ryan Geldard (RG), Ken Dent (KD)  
District Councillor T Grogan (until 7.58pm)

Clerk: Philip Scott

The Chairman Cllr Spofforth opened the meeting at 7.30pm

Item		Action
1	a) To receive apologies for absence given in advance of the meeting. <b>None received</b> b) To record apologies for absence not given in advance of the meeting. <b>None received</b> c) To consider the approval of reasons given for absence. <b>N/a</b>	
2	a Declarations of interest: <b>None declared</b> b To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g. <b>Notice received pertinent to items 8b, 8c and 8f</b>	
3	Confirmation of Minutes	
	a To confirm as an accurate record the Minutes of the Meeting held on 16 January 2024. <b>Confirmed.</b>	
4	Residents Issues (15 mins)	
	a Anti social behaviour around Chestnut Green. <b>A resident has informed the PC that for several months they have had to suffer teenage boys knocking on doors and running away. The boys also tend to hang out on the pathway that cuts through from the main road to the primary school. They regularly listen to screaming and swearing which leads to further verbal abuse when they are challenged. Recently three teenage boys were throwing snowballs at the windows of the houses that overlook the park followed by verbal abuse when challenged.</b> <b>Councillors expressed their concerns, but unfortunately the PC does not have any powers to deal directly with this sort of behaviour. The appropriate action is to report it to the police via the 101 facility so that it can be logged and acted upon as appropriate. The whole village is subject to a Designated Public Place Order (DPPO) which gives the police additional powers should alcohol be involved. North Yorks. Council and Citizens Advice also have an anti-social behaviour helplines.</b>	
	b To receive representations from two residents about their request for a memorial bench on Chestnut Green. <b>At the request of the two residents this item is to be re-tabled at a future meeting.</b>	
	c To receive an update from Cllr Grogan on NYC matters affecting the parish. <b>On the matter of a crossing NYC Highways have again said, in response to an enquiry from the school, that there is currently no justification for the introduction of a controlled facility such as a zebra or puffin crossing in the village. Also that it would be difficult to introduce a refuge island due to the road width required to install it and private land which is not within the highway boundary may be required to allow for the carriageway widening. Whether this could be achieved by the stove shop is something that could be investigated and this is something he will be following up with Highways</b> <b>On the matter of the unlawful development at the A1(M) / A63 junction planning officers are being pressed to enact the requirements of the enforcement notice which expired mid December</b>	

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5	Planning																											
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Erection of a solar farm together with ancillary development thereto, Hillam Grange, Austfield Lane, Hillam. <a href="#">Agreed to record that the MFPC supports the views expressed by Hillam PC in it's response to the application</a></p> <p>2 Decision notices received</p> <p>a Change of use of playroom within dwelling house for the use of swimming pool and associated facilities for both personal and business use (retrospective), Swim Finity, 14 Church Lane, Monk Fryston – granted subject to conditions. <a href="#">Noted</a></p>	Chair																										
6	Finances	Clerk																										
	<p>a <b>Authorised payments since last meeting:</b></p> <p>1 Unity Trust Bank Statement to 31 January refers (issued under separate cover). <a href="#">Noted</a></p> <p>2 Payments as scheduled since above statement (issued under separate cover). <a href="#">Noted</a></p> <p>b <b>Current Account</b></p> <table border="0" style="width: 100%;"> <tr> <td>Current Account as Statement to 31 January</td> <td style="text-align: right;">£24,650.94</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£26,022.27</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Payments issued and cleared</td> <td style="text-align: right;">£1,721.48</td> </tr> <tr> <td>Payments not cleared</td> <td style="text-align: right;">£737.44</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£23,558.33</td> </tr> </table> <p>c <b>Savings Accounts</b></p> <table border="0" style="width: 100%;"> <tr> <td>Yorkshire Bank (after July and January interest totalling £19.22)</td> <td style="text-align: right;">£19,232.55</td> </tr> <tr> <td>Skipton BS</td> <td style="text-align: right;">£74,759.50</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£72,107.90</td> </tr> </table> <p>d <b>Future Commitments / Income</b></p> <table border="0" style="width: 100%;"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £8,689.00</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £1092.62</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £7596.38</td> </tr> </table> <p>e <b>Cash Book</b></p> <table border="0" style="width: 100%;"> <tr> <td>Cash Book Balance at 10 February 2024</td> <td style="text-align: right;">£23,558.33</td> </tr> </table> <p>f <b>Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <a href="#">Noted</a></p> <p>g <b>Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of January was approx. £23,956 against a forecast of £28,204. <a href="#">Noted</a></p> <p>h <b>Capital Reserve Statement to 1 May</b></p> <p>Amount ring-fenced for capital expenditure is £148,453. <a href="#">Noted</a></p> <p>Amount ring-fenced for CIL expenditure is £5,128. <a href="#">Noted</a></p> <p>Remaining reserve for non-capital expenditure is £26,058. <a href="#">Noted</a></p> <p>i <b>Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of</p>	Current Account as Statement to 31 January	£24,650.94	Previous Balance	£26,022.27	Cash received	£00.00	Payments issued and cleared	£1,721.48	Payments not cleared	£737.44	Cash available when all cheques cleared	£23,558.33	Yorkshire Bank (after July and January interest totalling £19.22)	£19,232.55	Skipton BS	£74,759.50	Nationwide BS	£72,107.90	Liabilities as set out in Balance Sheet schedule	(-) £8,689.00	Creditors	(+) £1092.62	Total Commitments (-) / Income (+)	(-) £7596.38	Cash Book Balance at 10 February 2024	£23,558.33	
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	commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a>	
7	Clerks Update	
	<ul style="list-style-type: none"> <li>a An election has not been called within the statutory period so the PC is free to co-opt a member to fill the vacant seat on the Council. <a href="#">Noted</a></li> <li>b The ipads and cases to be loaned to the Play School are now to hand. <a href="#">Noted</a></li> <li>c NYC planning department has advised that the proposal for the PC's new notice board does not need planning permission. The fact that the PC maintains the grassed area where it is to be located classifies it as permitted development. <a href="#">Noted</a></li> <li>d DAC Beachcroft LLP have been instructed by Aviva insurance to recover losses occurred as a result of the impact on the bus shelter. NY Police have yet to provide particulars of the driver of the car. <a href="#">Noted</a></li> </ul>	
8	Resolutions	
	<ul style="list-style-type: none"> <li>a To make payments in accordance with payments schedule (issued under separate cover). <a href="#">Agreed</a></li> <li>b Amended motion: To agree, and amend if required, the developed letter that requests support from Councillor Tim Grogan and Keane Duncan Executive Member in support of a crossing on the A63. Clerk to issue letter if agreed. <a href="#">Letter agreed as drafted</a>  To agree that Cllr Geldard should liaise directly with Cllrs Grogan and Duncan as appropriate. Any decisions to be returned to Council for determination. <a href="#">Agreed</a></li> <li>c Amended motion: To agree: - <ul style="list-style-type: none"> <li>i. The reinstatement of the previously removed picnic bench at Chestnut Green. <a href="#">Agreed</a></li> <li>ii. A suitable location within the amenity of Chestnut Green. <a href="#">Agreed generally adjacent to the existing one with the precise location to be established after inspection by the Chairman and Cllr Geldard.</a></li> <li>iii. the next steps including the budget for the works. <a href="#">To be decided at a future meeting following the selection of a location.</a></li> </ul> </li> <li>d To agree to holding the Annual Parish Meeting at the Community Centre on Thursday 11 April at 8pm (subject to room availability). <a href="#">Agreed</a></li> <li>e To agree a response to the letter from NYCC regarding the arrangements for urban highway grass cutting in 2024/25. Letter issued under separate cover. <a href="#">To respond accepting the proposal.</a></li> <li>f Amended motion: To receive a copy of the (as yet unsigned) Loan Agreement for the loan of the Ipads to the Preschool. <a href="#">Received. For ongoing valuation purposes agreed to incorporate an annual 20% depreciation of the original value each year.</a></li> <li>g To consider the tenders received for the erection of the Notice Board and associated works and to agree appropriate action. <a href="#">Agreed to accept the quotation from Carthy Contractors Ltd in the sum of £2725 plus vat.</a></li> <li>h To consider the action to be taken following the expiry of the 3-year term contract for grass cutting and landscape maintenance. <a href="#">Agreed to invite 3-year future proposals from the current contractor.</a></li> <li>i To identify any items requiring repair and / or maintenance and to determine any action. <ul style="list-style-type: none"> <li>1) A near miss was witnessed in the centre of the village where a heavy goods vehicle had strayed over the non-existent white line. This shortcoming should be re-registered with NYC</li> <li>2) the 'Tommy' statue was been damaged in the high winds and will need to be repaired</li> <li>3) The signs in the two lay-bys West of the village need to be re-instated</li> <li>4) there is a need for a litter picking exercise around the village.</li> </ul> </li> </ul>	
9	Discussion Items	
	<ul style="list-style-type: none"> <li>a Residents issues received under item 4 <a href="#">Nothing further.</a></li> </ul>	

Item		Action
	<ul style="list-style-type: none"> <li>b Planters and planting. There was a consensus view that all bar two of the wooden half barrels should be replaced with new.</li> <li>c Next Newsletter. Cllr BH to prepare a draft for consideration at the next meeting. Members suggestions for content to be forwarded as soon as possible.</li> </ul>	
10	Updates on actions agreed at previous meetings (PC's Action Tracker refers)	
	a Deferred to next meeting.	
11	Committee and Group Updates	
	<ul style="list-style-type: none"> <li>a Burial Committee. The meeting scheduled for last night had to be cancelled due to there being insufficient attendees to be quorate</li> <li>b Planting Group. Nothing further.</li> <li>c Road Safety Working Party. Nothing further.</li> <li>d Highways and Footpaths Group. Nothing further other than a suggestion that this group might be better merged with the Highways and Footpaths group</li> <li>e Comms Group. Nothing further</li> </ul>	
12	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
13	Items For Next Meeting	
	a Items to be with Clerk before 9th March for next meeting on 19th March. Noted	All

The meeting closed at 9.23pm