

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 15 March 2022 at 8pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 9 March 2022

AGENDA

Item		Lead
1	1) To record apologies for absence not given in advance of the meeting 2) To receive apologies for absence given in advance of the meeting 3) To consider the approval of reasons given for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes a To confirm the Minutes of the Meeting held on 15 February 2022 b To confirm the Minutes of the Extra Ordinary Meeting held on 22 February 2022	
4	Residents Issues (15mins allocated to receive residents representations to the Council) 1) Pathway rectification request (email 7 March issued under separate cover refers)	
5	Updates on actions agreed at previous meetings a Improvement of Abbeystone Way access. b Repair of the table at Chestnut Green. c Shredding of confidential waste. d Internet banking. e Purchase of 20's Plenty banners and stickers f Purchase of dog fouling signs g Starter pack for new member	
6	Planning 1) To agree consultation responses to the following planning proposals: a Two storey side extension and single story rear extension, 24 Hillside Close, Hillam, Selby b Change of use to place canteen/cafe cabin onto existing car wash site (retrospective), Fryston Service Station, Main Street, Monk Fryston c Lawful development certificate for existing use of land for standing of 27 residential caravans, use of land for standing of 27 vehicles, use of land for standing of 10 portaloos and use of land for storage of hardcore, road scalplings	Chair

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Item		Lead																										
	and gravel, Land at A63-A1 Junction 42, Selby Road, Monk Fryston 2) Decision notices received a None received																											
7	Finances	Clerk																										
	<p>a Authorised payments since last meeting: 1 Clerks SO salary payment (£290)</p> <p>b Current Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 2 March 2022</td> <td style="text-align: right;">£13,061.95</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£13,907.95</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£846.00</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£147.74</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£12,914.20</td> </tr> </table> <p>c Savings Accounts</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Yorkshire Bank (before January interest)</td> <td style="text-align: right;">£19,113.00</td> </tr> <tr> <td>Skipton BS</td> <td style="text-align: right;">£73,723.75</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£70,322.32</td> </tr> </table> <p>d Future Commitments / Income</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £5047.24</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £1518.00</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £3529.24</td> </tr> </table> <p>e Cash Book</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash Book Balance at 7 March 2022</td> <td style="text-align: right;">£12,914.20</td> </tr> </table> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of June was £34,496.20 against a forecast of £21022.85.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	Current Account as Statement to 2 March 2022	£13,061.95	Previous Balance	£13,907.95	Cash received	£00.00	Cheques issued and cleared	£846.00	Cheques not cleared	£147.74	Cash available when all cheques cleared	£12,914.20	Yorkshire Bank (before January interest)	£19,113.00	Skipton BS	£73,723.75	Nationwide BS	£70,322.32	Liabilities as set out in Balance Sheet schedule	(-) £5047.24	Creditors	(+) £1518.00	Total Commitments (-) / Income (+)	(-) £3529.24	Cash Book Balance at 7 March 2022	£12,914.20	
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8	Clerks Update	Clerk																										
	<p>a Parish Council elections have now been called for 5 May 2022. The deadline for Receipt of Nominations is 4:00pm on Tuesday 5 April 2022</p> <p>b Members attention is drawn to the code of recommended practice on local authority publicity during the period up to the election. (Nalc Practice Note L01-22 Code of Recommended Practice on Local Authority Publicity (England issued under separate cover refers)</p> <p>c The storage unit for the Football Club has been delivered</p>																											
9	Motions (in bold italic)	Chair																										

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Item		Lead
	<p>a To make payments in accordance with payments schedule (issued under separate cover)</p> <p>b To retire the 'IT Support Officer' role agreed at the February 2021 meeting (minute 8e) and to incorporate the following functions into the remit of the Communications group</p> <ul style="list-style-type: none"> • Administration of Office365 • Website management and maintenance • Social media management and maintenance <p>c To pay costs for the Jubilee celebrations:-</p> <ol style="list-style-type: none"> i. band £700 ii. packed lunches £700 <p>d To agree to the planting by a third party of a 'free issue' chestnut tree on Chestnut Green as part of the Jubilee celebrations and, if approved, to decide upon a location</p> <p>e To agree the process to be adopted for considering and resolving on received tenders for the Summer and Winter planting.</p> <p>f To consider the request by the appointed contractors to carry out the work to the trees at Chestnut Green on 21 April 2022. Contractors email 3 March 2022 refers)</p> <p>g To consider the agenda for the Annual Parish Meeting previously agree to be held on 14 April. (Draft Agenda issued under separate cover refers)</p> <p>h To review the PC's Financial Strategy Statement and to consider appropriate action. (strategy issued under separate cover). The strategy is required under section 15(1)(a) of the Local Government Act 2003</p> <p>i To appoint two additional Councillors to the mandate for the Skipton Building Society account</p> <p>j To extend the landscape maintenance requirement to include weed spraying the path adjacent to the Community Centre on a three times yearly basis</p> <p>k To consider signature by the Clerk of the Declaration sent by NYCC in connection with the lease for the Triangle relating to the lack of security of tenure provisions under the lease. Declaration issued under separate cover.</p> <p>l To identify any items requiring repair and / or maintenance</p>	
10	Discussion Items	Chair
	<p>a Residents issues received under item 4</p> <p>b Resurfacing the public footpaths in the village</p> <p>c Timetable for considering reviewed policies and procedures (draft issued under separate cover)</p>	
11	Updates	Various
	<p>a Burial Committee.</p> <p>b Planting Group</p> <p>c Projects Working Party Group</p> <p>d Highways and Footpaths Group</p> <p>e Comms Group</p> <p>f Jubilee Celebrations</p>	<p>Cllr SW</p> <p>Cllrs SW, AS</p> <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllrs SE, MB</p> <p>Cllr SW</p>
12	Correspondence	

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Item		Lead
	<p style="text-align: center;">POST IN</p> <ul style="list-style-type: none"> a The Pensions Regulator – record of re-enrolment compliance b TigerPrint invoice c Virgin Bank Statement d NYCC lease – letter of qualification <p style="text-align: center;">POST OUT</p> <ul style="list-style-type: none"> a S G Parkin Landscapes payment b MF & H Community Association payment c Letter to NYCC re 20's Plenty campaign 	
13	Items For Next Meeting	All
	a Items to be with Clerk before 11th April for next meeting on 19th April	

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SCHEDULE OF PAYMENTS			Meeting	15 March 2022	
Payee	Invoice No	Amount	Vat	Item	Cheque
P Scott	n/a	7.92	n/a	12 2nd class stamps	1311
P Scott	n/a	21.98	incl	SS hard drive	1311
P Scott	n/a	7.92	n/a	12 2nd class stamps	1311
P Scott	n/a	11.99	incl	HDMI to VGA 4.5m cable	1311
P Scott	n/a	492.48	incl	Microsoft online services	1311
P Scott	68327	77.98	incl	Shredding of confidential waste	1311
P Scott	n/a	10.99	incl	batteries for Christmas lights	1312
P Scott	n/a	10.99	incl	batteries for Christmas lights	1312
P Scott	n/a	32.72	incl	dog urination signs	1313
MF and H Community Association	22029	30.00	n/a	room hire	1314
Elmhirst Parker LLP	101717	420.00	incl	legal services re cemetery deed	1315
TigerPrint	93839	148.00	n/a	printing of newsletter	1316
Total		£1,272.97			

Monk Fryston Parish Council

MONK FRYSTON PARISH COUNCIL FINANCIAL INVESTMENT STRATEGY STATEMENT: MARCH 2022

The Strategy is prepared pursuant to section 15(1)(a) of the Local Government Act 2003

OUTLOOK

Currently there are no indicators for the financial years commencing on or after 1 April 2022 and beyond that will create a need to access investments other than those for current everyday purposes.

STRATEGY

1. For maximum security funds are to be deposited only with FSCS protected providers
2. To offset the effects of inflation funds are to be allocated to give reasonable returns commensurate with the need for access.
3. The terms and amounts of the allocations being:-

Band A) for current everyday purposes circa £15K

Band B) short term ready access circa £40K

Band C) medium term 3 month access circa £70K and

Band D) long term > 3 months access circa £70K.

Specific accounts dependant on interest rate at time of opening and as agreed by Council.

4. To review the strategy on a minimum 12 monthly basis or when there has been a significant drawdown from current and short term ready access accounts.

STATEMENT

Relative to:-

Band A. The Council has circa £ 13K in its Yorkshire Bank Current Account with a Precept of £10.2K due towards the end of April 2022,

Band B. Circa £19K in its Yorkshire Bank Savings Account (**down from £43K in 2021**)

Band C. Circa £70K in its Nationwide 90 day Business Account and

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Band D. Circa £73K in its fixed rate 3 year investment with Skipton Building Society.

FSCS protection covers accounts with individual providers up to a maximum of £85K.