

Monk Fryston Parish Council

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DRAFT subject to agreement at next meeting

Present: Cllrs Susan Woodhall (SW), Matt Burton (MB), Nigel Spofforth (NS), Bill Holmes (BH),
Malcolm Robinson (MR), Amanda Shaw (AS)

4 residents

The Chairman Cllr Woodhall opened the meeting at 8pm

Item		Lead
1	1) To record apologies for absence not given in advance of the meeting None 2) To receive apologies for absence given in advance of the meeting Received from Cllr Kaye 3) To consider the approval of reasons given for absence Accepted	
2	To receive declarations of interest None declared	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Meeting held on 17 May 2022 Confirmed	
4	Residents Issues (15mins allocated to receive residents representations to the Council)	
	<p>Aircraft noise affecting village residents Agreed to acknowledge the letter and support any initiative taken by the resident. Also agreed to write to the airfield to express concerns</p> <p>Two of the residents in attendance at the meeting spoke in relation to agenda item 6(1)a – the proposed housing development at Old Vicarage Lane. Residents expressed the following opinions:</p> <ul style="list-style-type: none"> - The current plans are out of scale and character with the surrounding area - The plans represent overdevelopment of the site - Some of the proposed new dwellings are close to/overlooking existing properties - Old Vicarage Lane has been described as a cul-de-sac in the supporting documentation. This is not true and fails to acknowledge the existing traffic related to the farm school and community centre - Parking is already a significant issue on Old Vicarage Lane - Drainage of sewage could be an issue - Old Vicarage Lane is narrow – can construction vehicles navigate the road and corners appropriately? 	

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Item		Lead
5	Updates on actions agreed at previous meetings	
	<div>a Starter pack for new members No update</div> <div>b The damaged bus stop on Water Lane No update</div> <div>c The tree adjacent to 1 Chestnut Green No update</div> <div>d The adhoc vegetation growth on the A63 railway bridge No update</div>	
6	Planning	Chair
	<div>1) To agree consultation responses to the following planning proposals:</div> <div>a Demolition of existing three bedroom dormer bungalow and creation of 2 three bedroom houses and 2 four bedroom houses, The Bungalow , 10 Old Vicarage Lane, Monk Fryston Agreed to object based on overdevelopment of the site, concerns regarding vehicle access, and conservation of the area. If the development is to go ahead, the PC believes fewer new houses should be built on the site.</div> <div>b Listed building consent for replacement of existing PVCu gutters and downpipes with cast aluminium polyster coated traditional pattern half round gutters and downpipes in same positions as existing fittings with fixing brackets using existing bracket locations and holes and discharging into existing gullies, Manor House , 61 Main Street, Monk Fryston No comments</div> <div>Erection of ground floor rear extension, The Cottage, 23 Main Street, Monk Fryston No comments</div> <div>2) Decision notices received</div> <div>a Conversion of derelict outbuilding to ancillary accommodation comprising garaging, workshop and studio, Siddle Farm, Selby Road, Monk Fryston – refused</div> <div>Noted</div>	
7	Finances	Clerk
	<div>a Authorised payments since last meeting:</div> <div>1 Clerks salary payment - £312.77</div> <div>2 JBC Clerks salary payment - £49.48</div> <div>b Current Account</div> <div>Current Account as Statement to 31 May 2022</div> <div>£22056.40</div> <div>Previous Balance</div> <div>£20,956.83</div> <div>Cash received</div> <div>£5707.55</div> <div>Cheques issued and cleared</div> <div>£4617.98</div> <div>Cheques not cleared</div> <div>£160.00</div> <div>Cash available when all cheques cleared</div> <div>£21886.40</div> <div>c Savings Accounts</div> <div>Yorkshire Bank</div> <div>£19194,13</div>	

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	<p>d Skipton BS £73723.75</p> <p>Nationwide BS £70,918.04</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule N/A</p> <p>Creditors N/A</p> <p>Total Commitments (-) / Income (+) N/A</p> <p>e Cash Book</p> <p>Cash Book Balance at 15 June 2022 £21886.40</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above) Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of June was £3399.19 against a forecast of £2037.70. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p> <p>Council agreed that (in future) the Chair should have sight of bank statements each month.</p>	
8	Clerks Update	Clerk
	<p>a Confirmation has been received that the PC's insurance has been renewed Noted</p> <p>b The Internal Audit has been concluded Noted</p> <p>c The Norton automatic renewal option has been cancelled Noted</p> <p>d A letter from a resident about a fall due a protruding remnant of a bollard on the pavement adjacent to the Lumby Lane fountain planter has been referred to NYCC. It is understood that the matter is being dealt with between the two parties. Noted</p> <p>e A response is awaited from North Yorkshire Police, Fire and Crime Commissioner re Rawfield Lane Sub Station risk. Noted</p>	
9	Motions (<i>in bold italic</i>)	Chair
	<p>a <i>To make payments in accordance with payments schedule</i> (issued under separate cover) Agreed – but both payments listed for S Woodhall should in fact be for L Venables</p> <p>b <i>To consider the Internal Auditors report</i> (issued under separate cover) Considered and noted</p> <p>c <i>To survey parish residents with a view to gaining their feedback on the Parish Council's actions, receive opinions/ideas on possible new amenities that could be delivered and collect views on how we could enhance the service we deliver to the community</i> Agreed</p>	

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	<p>d To approach Hillam PC about a possible merger of the two parishes Not agreed</p> <p>e Council to monitor Capital and CIL spend through SharePoint app. Cllr BH email 13.06.22 issued under separate cover refers. Agreed</p> <p>f Council to achieve Foundation award for Quality Council status and appoint 2 councilors to lead. Spend agreed up to £200 for NALC registration and assessment accreditation. Cllr BH email 13.06.22 issued under separate cover refers Agreed to an amended motion - Council to explore Foundation award for Quality Council status and appoint 2 councilors to lead. Cllrs SW and BH appointed to lead.</p> <p>f To appoint a second Councillor to assist the Clerk and Cllr Kaye to finalise the review of the council documents Cllr SW appointed</p> <p>g To spend up to £150 for a plaque for the Jubilee tree Agreed</p> <p>h To retrospectively agree to expenditure of:- <i>i) £67.48 for a tree for the Jubilee event and</i> <i>ii) £48.59 for reimbursement to Cll SW for additional Jubilee event flower display items</i> <i>iii) £230 for the children's entertainer for the Jubilee event</i> Agreed to an amended motion To confirm to expenditure of:- <i>i) £67.48 for a tree for the Jubilee event and</i> <i>ii) £230 for the children's entertainer for the Jubilee event</i></p> <p>i To consider any items requiring repair and / or maintenance Cllr NS highlighted broken bollards at Lumby Lane junction and also in proximity to Doctor's Surgery. Cllr BH highlighted the need to explore replacement for the glass in the PC noticeboard.</p>	
10	Discussion Items	Chair
	<p>a Residents issues received under item 4 Discussed</p> <p>b Entering into the NALC Local Councils Award Scheme Discussed under item 9(f)</p>	
11	Updates	Various
	<p>a Burial Committee. No update</p> <p>b Planting Group No update</p> <p>c Projects Working Party Group Next project meeting to be held on Tuesday 28th June.</p> <p>d Highways and Footpaths Group Public Right of Way issues being pursued</p> <p>e Comms Group Website visits decreased from previous month. Next newsletter to be produced and distributed in August</p>	<p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr MB</p>
12	Correspondence	
	<p>POST IN</p> <p>a Skipton Building Society account documentation Noted</p> <p>b letter from a resident about a fall due a protruding remnant of a bollard on the pavement adjacent to the Lumby Lane fountain planter Noted</p> <p>c NYCC invoice for lighting repairs Noted</p>	

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Item		Lead
	POST OUT a North Yorkshire Police, Fire and Crime Commissioner re Sub Station Noted b Community Association re parking Noted	
13	Items For Next Meeting	All
	a Items to be with Clerk before 11 July for next meeting on 19 July Noted	

The meeting closed at 9:43pm