Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 17th May 2022 held at the Community Centre, Old Vicarage Lane

Present: Cllrs Susan Woodhall (SW), Nigel Spofforth (NS),
Matt Burton (MB), Malcolm Robinson (MR), Bill Holmes (BH)

Clerk: Philip Scott

The Chairman Cllr Woodhall opened the meeting at 8pm

Item		Action
1	1) To record apologies for absence not given in advance of the meeting. None 2) To receive apologies for absence given in advance of the meeting. Received from Cllrs AS and AK 3) To consider the approval of reasons given for absence. All agreed as acceptable	
2	Declarations of interest: Cllr NS declared a pecuniary interest in items 6.1.b and 6.2.a and a non-pecuniary interest in item 6.1.b	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Queens Jubilee Celebrations Committee Meeting held on 26 April 2022. Confirmed by those present at the meeting b To confirm the Minutes of the Meeting held on 26 April 2022. Confirmed	
4	Residents Issues (15 mins)	
	a Parking on Water Lane. Noted b Parking at the entrance to Fryston Common Lane. Noted c Parking on Old Vicarage Lane. Noted	
5	Updates on actions from previous meetings	
	a Improvement of Abbeystone Way access. Still awaiting technical information from NYCC b Repair of the table at Chestnut Green. Completed. Thanks to Cllr Holmes c Starter pack for new members. Still work in progress d The damaged bus stop on Water Lane. To be repaired by NYCC Passenger Transport e The tree adjacent to 1 Chestnut Green. Nothing further f The adhoc vegetation growth in the Square and on the A63 railway bridge. Cleared from the Square	
6	Planning	
	1 To agree consultation responses to the following planning proposals: a Conversion of derelict outbuilding to ancillary accommodation comprising garaging, workshop and studio, Siddle Farm, Selby Road, Monk Fryston. Agreed no comments or observations b The stationing and relocation of five stables and a horse walker at Priory Park Farm (retrospective), Priory Park Farm , Fryston Common Lane, Monk Fryston. Agreed no comments or observations 2 Decision notices received a Two storey side extension, Bridge House, 14 Lumby Lane, Monk Fryston – granted. Noted b Lawful development certificate for existing use of land for standing of 27 residential	Chair

Item		Action
	caravans, use of land for standing of 27 vehicles, use of land for standing of 10 portaloos and use of land for storage of hardcore, road scalpings and gravel, Land at A63-A1 Junction 42, Selby Road, Monk Fryston – refused. Noted	
7	Finances	Clerk
	a Authorised payments since last meeting: 1 Clerks salary payment (£312.77). Noted 2 JBC Clerks salary payment (£71.50). Noted 3 HMRC (£176.82 – cheque 1319). Noted b Current Account Current Account as Statement to 30 April 2022 £20,956.83 Previous Balance £11,311.23 Cash received £10,302.00 Cheques issued and cleared £366.40 Cheques not cleared £1700.57 Cash available when all cheques cleared £19,622.66 c Savings Accounts Yorkshire Bank (after January interest - £16.49) £19,194.13 Skipton BS £73723.75 Nationwide BS £70,918.04 d Future Commitments / Income Liabilities as set out in Balance Sheet schedule (-) £4,868.41 Creditors (+) £6050.86 Total Commitments (-) / Income (+) (+) £1,182.45 e Cash Book Cash Book Balance at 8 May 2022 £19,622.66 f Current Account / Cash Book Reconciliation The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted g Expenditure / Budget comparison The comparative expenditure through to the end of April was £1,540 against a forecast of £826. Noted h Audit Control Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed	
7	Clerks Update	
	a The Virgin Bank Current Account is now closed. The funds have been transferred to the Unity Trust Bank current account which is now operational. Noted b The redundant filing cabinet has been disposed of. Noted c The Local Government (Miscellaneous Provisions) Act 1976 S19.3a permits a Council to make loans where the end user intent is to facilitate recreational purposes. Noted d All the documentation has been completed and submitted for the internal audit. Noted	

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	e NYCC have said it is unacceptable that its VAS sign at the East of the village is still on site and efforts are being renewed to have the contractor remove it. Noted f The application has been made for the CIL funds. Noted g NYCC has said it will arrange a repair to the bus stop post at the bottom of Water Lane. Noted	
9	Resolutions	
	a To make payments in accordance with payments schedule (issued under separate cover). Agreed. Also agreed payments to S G Parkin Landscapes (£815) and Lumby Garden Centre (£671.90) b To rescind the decision made under minute 9c of the meeting on 26 April to have a complaint resolved at an extra-ordinary meeting and to consider the complaint at this meeting. Agreed c If item 9b above is agreed - to consider the complaint to the Council about the transparency and procedures of the Council generally with particular, but not exclusive, reference to the giving the grants to the Football and Netball clubs. Complaint issued under separate cover. Agreed no consideration necessary because the complaint has been withdrawn. d To agree the Annual Return Governance Statement (draft document issued under separate cover). Agreed e To agree the Bank Reconciliation Statement, the Annual Return Accounting Statement and the Explanation of Variances (documents issued under separate cover). All three agreed f To ensure that all documents associated with a meeting are published on the website with the agenda for that meeting. Agreed g The Clerk to circulate or direct councillors to information regarding requirements for declaration of interests. Agreed h To review and update the grants procedure. Agreed i To invite newly elected County Cllr Grogan to the next mutually convenient PC meeting to discuss village issues. Agreed to invite to a dedicated extra-ordinary meeting j To consider the request from Sherburn and Villages Community Library for financial support for the year 2022/23. Email 21 April 2022 issued under separate cover refers. Motion not moved k Under Section 139(1)(b) of the Local Government Act to accept, hold and administer money on behalf of Monk Fryston, Hillam & Burton Salmon Defibrillator Group. Agreed l That the RFO presents the following information with the financial report at the monthly meeting a) The previous months value of the Capital Cash assets b) The in month spend on Capital expenditure c) The balance of Capital Cash Assets d) The current value of any CIL monies held by council e) The value assigned as 'reserves' by the Council. Agreed m To consider the request from the Proms Committee to put a banner up on the gate to the Triangle on the corner of the A63 and Lumby Lane. Agreed n To make available a budget of up to £100 for each Councillor to use for attending YLCA or similar training courses at their discretion. Courses to be booked through the Clerk. Agreed o To consider any items requiring repair and / or mainenance. 1) Nettles on the path behind the school. 2) Weeding of Church Lane footpath 3) Overgrowing bushes obstructing the Old Vicarage Lane footpath	

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10	Discussion Items	
	a Residents issues received under item 4 a) Parking on Water Lane. The consensus view was that steps should be taken via the police to find out if the cars have been abandoned and to ask SDC to do a street clean Parking at the entrance to Fryston Common Lane. The resident has been informed about the pending Traffic Regulation Order that the PC has initiated the intention of which is to address the problem parking b) Parking on Old Vicarage Lane. The consensus view was that introducing yellow lines would just move the problem elsewhere. It was considered that the problem parking was a consequence of the useage of the Community Centre and it is really something the Community Association should itself address. c) The request for financial assistance from Hillam and Monk Fryston Cricket Club. The consensus view was that they should be invited to the next Project Group meeting.	
11	Updates	
	a Burial Committee. Nothing further	Cllr SW
	b Planting Group. Planting is in progress and arrangements are in place for watering	Cllr SW
	c Projects Working Party Group. Nothing further	Cllr SW
	d Highways and Footpaths Group. Nothing further	Cllr SW
	e Comms Group. Activity on Facebook centred around the Jubilee and the 20's Plenty posts	Cllr MB
	f Queens Jubilee matters. Around 70 children now expected to be involved in the parade. Twenty bridal displays in the church are now scheduled. Projected costs are well within budget	Cllrs SW, AS
12	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
13	Items For Next Meeting	
	a Items to be with Clerk before 13 June for next meeting on 21 June. Noted	All

The meeting closed at 9.44pm