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| **Monk Fryston Footpaths and Highways** | Rev: 1.0 |
| **Prepared and Issued by: Susan Woodhall** | **Issued:** |
| **Approved at Council Meeting Dated: 17/08/21**  **Minute reference n** |

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# Responsibilities

The group will follow the rules and regulations of the Parish Council this includes standing orders and financial regulations and code of conduct

The group will be responsible for inspecting all known PROW in the Parish annually

The group will ensure within means at their disposal, the inclusion of all paths as defined within the Definitive Map of the area.

The group will record and bring any recommendations to the Council for approval

# Meetings

The group will consist of 2 members of the Parish Council.

The Group shall meet as and when necessary without prior notice to Council.

The two group members may liaise at any time to carry out their duties without a formal meeting.

**3.0 Public Right of Ways**

The group will compile a register of all PROW using the Countryside Commission Rights of Way survey form.

Members of the group will not inspect any land or premises in the name of or on behalf the council or issue orders, instructions, or directions without authorisation of the Council.

The group may liaise, at its discretion, with officers of NYCC in search of any information which is in the interest of accuracy before making recommendations.

The group will inspect all sign posting and public information notices.

The group will identify responsibility for maintenance and upkeep of PROW within the Parish, ensuring the Parish Council upholds all obligations for the same.

The group will as far as is possible, ensure that NYCC realises all its obligations in respect of PROW and brings any failure to do so to the attention of Council.

All activity done by the team will be recorded for approval at general meetings of Council before actioning.

All documentation will be recorded in Teams under Paths and Highways and copied to the Clerk for Council Files.

**4.0 Definitive Maps**

The group will, within its powers, conform to the The Deregulation Act of 2015 to ensure the accuracy of all footpaths paths identified on Definitive Map Record within the Parish.

The group will, in carrying out its work, comply with the Wildlife and Countryside regulations 1993 (Definitive Maps and Statements, Schedule 7)

Members of the group will not inspect any land or premise in the name of, or on behalf of the Council, or issue orders, instructions or directions without authorisation of the Council

The group will identify any new paths not on the 1949 definitive Map record and apply, if necessary for DMMO to support inclusion of the same using NYCC supporting documentation.

The group will liaise with the Footpaths @ NYCC to ensure compliance to national guidelines

All activity done by the group will be recorded for approval at general meetings of Council before actioning.

All activity and documentation will be recorded in Teams under Footpaths and Highways and copied to the Clerk for Council Files.