**Monk Fryston, Hillam and Burton Salmon Joint Burial Committee**

**Clerk: Mrs Gwyneth Woolley**

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Dear Councillor 26 September 2023

You are hereby summoned to attend the next ordinary meeting of the Joint Burial Committee to be held on TUESDAY 3rd OCTOBER 2023 at 7:30pm in Burton Salmon Village Hall

Mrs Gwyneth Woolley (Clerk)

**AGENDA**

1. Apologies and Reasons for Absence
   1. To receive apologies
   2. To consider approval for the reasons for absence
2. Declarations of Interest
   1. To receive any declarations of interest not already declared under each participating council’s code of conduct or members Register of Disclosable Pecuniary Interests
   2. To receive, consider and decide upon any applications for dispensation.
3. Minutes

To confirm the minutes of the meeting held on 23rd May 2023 as a true and correct record.

1. Clerk Report

To receive information on the following ongoing issues and decide further action where necessary.

* 1. To receive further information on the removal of the soil heap in corner of cemetery
  2. To receive further information regarding the opening of an internet banking account

1. Financial Matters
   1. To receive the bank account balance up to 3rd October 2023

Current Account £11023.28

* 1. To receive bank account reconciliation up to 30 September 2023
  2. To approve the following accounts for payment

S. Parkin, grass cutting £460 (June/July)

5.4 To note the following payments previously authorised.

Repair of cemetery wall £700

Grass cutting £460 (August x 2)

1. To consider any new correspondence received and decide action where necessary.
2. To consider the application from Burns Mindful Memorials, a design for headstone for the Late Daniel Lindley
3. To receive report on cemetery inspection undertaken on 24th June 2023
4. To consider the Constitution and Terms of Reference for JBC and decide action where necessary.
5. To consider the access, by committee members, to JBC records on the MFPC “SharePoint”
6. To notify Clerk of matters for inclusion on agenda of the next meeting
7. Next Meeting

11.1 To confirm the date of next Committee meeting.

