

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 18 January 2022 held at the Community Centre, Old Vicarage Lane

Present: Cllrs Susan Woodhall (SW), Nigel Spofforth (NS),  
Susan Ellis (SE), Amanda Shaw (AS), Matt Burton (MB), Malcolm Robinson (MR)

Clerk: Philip Scott

The Chairman Cllr Woodhall opened the meeting at 8pm

| Item |   | Action  |
|------|---|---------|
| 1    | 1) To record apologies for absence not given in advance of the meeting. <a href="#">All present</a>   |         |
| 2    | Declarations of interest: <a href="#">None declared</a>   |         |
| 3    | Confirmation of Minutes   |         |
|      | a To confirm the Minutes of the Meeting held on 16 November 2021. <a href="#">Agreed</a>  |         |
|      | b To confirm the Minutes of the Extra- ordinary Meeting held on 21 December 2021. <a href="#">Agreed</a>  |         |
| 4    | To receive presentations from applicants for the vacant seat on the Parish Council and to resolve to co-opt a candidate. (presentations issued under separate cover)<br><a href="#">Agreed to co-opt Mr Ashley Kaye as Councillor.</a>    |         |
| 5    | Residents Issues (15 mins)  |         |
|      | a Request for clarification about the lawfulness of the recently erected fence at 34 Main Street. <a href="#">Noted</a>   |         |
| 6    | Updates on actions from previous meetings   | Action  |
|      | a Landscaping remedial work contract for Chestnut Green. <a href="#">Tenders received</a>   | Cllr NS |
|      | b Review of the asset register. <a href="#">Substantially complete.</a>   | Clerk   |
|      | c Signing of deed for cemetery transfer. <a href="#">One signature still outstanding</a>  | Cllr NS |
|      | d Improvement of Abbeystone Way access. <a href="#">Further dialogue with agents outstanding</a>  | Clerk   |
|      | e Repair of the table at Chestnut Green. <a href="#">Repair outstanding</a>   | Cllr NS |
|      | f Arranging for cutting back of shrubs opposite 12 Chestnut Green. <a href="#">Completed</a>  |         |
|      | g Contacting the owner of the land where Japanese knotweed has been reported. <a href="#">Completed</a>   |         |
|      | h Unauthorised portacabin at the Car Wash site. <a href="#">Period of notice now expired. SDC to be contacted</a>   | Clerk   |
|      | i Deployment of the Tommy statue. <a href="#">Removal outstanding</a>   | Cllr NS |
|      | j The grant to the football club. <a href="#">Completed</a>   |         |
|      | k Shredding of confidential waste. <a href="#">Awaiting action</a>  | Clerk   |
|      | l Traffic Regulation Order for Fryston Common Lane. <a href="#">Awaiting NYCC processing order.</a>   |         |
|      | m Grant items for netball club. <a href="#">Completed</a>   |         |
| 7    | Planning  |         |
|      | 1 To agree consultation responses to the following planning proposals:  | Chair   |
|      | a Outline application for the demolition of existing colliery buildings and the construction of up to 2,000,000 sq ft of employment floorspace comprising Use Classes B2, B8 and E(g) to include access (with all other matters reserved) |         |

| Item   |  | Action                                       |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
|--|--|--|-----------|------------------|----------|---------------|-----------|----------------------------|----------|---------------------|----------|---|-----------|----------------|------------|------------|------------|---------------|------------|--|--------------|-----------|--------------|------------------------------------|--------------|--|
|  | <p>Gascoigne Wood Interchange, Gascoigne Wood Mine, Lennerton Lane. <a href="#">Agreed to object on the grounds that there will be a detrimental impact on residents resulting from the additional traffic that would use the A63.</a></p> <p>b Erection of agricultural barn Land Off, Austfield Lane, Hillam. <a href="#">Agreed to register concerns about potential increase in traffic using Austfield Lane. Agreed to request that the use is restricted to agricultural purposes only.</a></p> <p>c Application for consent to fell 3No Sycamore trees and replace with 3No Rowan trees covered by TPO 5/1997 Land Adjacent To Number 72, Lumby Hill, Monk Fryston. <a href="#">Agreed to object on the grounds that there would be a the loss of amenity provided by the mature trees.</a></p> <p>2 Decision notices received</p> <p>a Proposal: Erection of 2 No. lean-to to either side of existing agricultural building Land Off, Lowfield Road, Hillam – granted. <a href="#">Noted</a></p> <p>b Conversion of derelict outbuilding to ancillary accommodation comprising garaging, workshop, studio and storage, Siddle Farm, Selby Road, Monk Fryston – refused. <a href="#">Noted</a></p> <p>c Installation and operation of a battery storage facility and ancillary development on land off Rawfield Lane, South of Electricity Substation, Monk Fryston – refused. <a href="#">Noted</a></p> <p>d Construction of a zero-carbon energy storage and management facility including containerised batteries, synchronous condensers and associated infrastructure, access and landscaping, Land South Of Electricity Substation, Rawfield Lane, Monk Fryston – refused. <a href="#">Noted</a></p> <p>3) Motorway Service Area Junction A63/A1(M)</p> <p>Highways England has placed a none determination holding recommendation on the application until 22 February 2022 because further work is required in order to determine the impact this application may have on the safe operation of the strategic road network. <a href="#">Noted</a></p> |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| 8  | Finances   | Clerk  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
|  | <p>a Authorised payments since last meeting:<br/><a href="#">Thirteen payments totalling £2,820.29 (as scheduled)</a></p> <p>b Current Account</p> <table data-bbox="263 1373 1334 1637"> <tr> <td>Current Account as Statement to 31 July 2021</td> <td style="text-align: right;">£17994.55</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£7904.37</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£14000.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£3909.82</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£3914.35</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£14080.20</td> </tr> </table> <p>c Savings Accounts</p> <table data-bbox="263 1693 1334 1827"> <tr> <td>Yorkshire Bank</td> <td style="text-align: right;">£19,113.00</td> </tr> <tr> <td>Skipton BS</td> <td style="text-align: right;">£73,723.75</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£70,322.32</td> </tr> </table> <p>d Future Commitments / Income</p> <table data-bbox="263 1890 1334 2018"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £7903.35</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £1518.00</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £6385.35</td> </tr> </table> <p>e Cash Book</p>   | Current Account as Statement to 31 July 2021 | £17994.55 | Previous Balance | £7904.37 | Cash received | £14000.00 | Cheques issued and cleared | £3909.82 | Cheques not cleared | £3914.35 | Cash available when all cheques cleared | £14080.20 | Yorkshire Bank | £19,113.00 | Skipton BS | £73,723.75 | Nationwide BS | £70,322.32 | Liabilities as set out in Balance Sheet schedule | (-) £7903.35 | Creditors | (+) £1518.00 | Total Commitments (-) / Income (+) | (-) £6385.35 |  |
| Current Account as Statement to 31 July 2021     | £17994.55  |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Previous Balance                                 | £7904.37   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Cash received                                    | £14000.00  |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Cheques issued and cleared                       | £3909.82   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Cheques not cleared                              | £3914.35   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Cash available when all cheques cleared          | £14080.20  |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Yorkshire Bank                                   | £19,113.00   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Skipton BS                                       | £73,723.75   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Nationwide BS                                    | £70,322.32   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Liabilities as set out in Balance Sheet schedule | (-) £7903.35   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Creditors  | (+) £1518.00   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |
| Total Commitments (-) / Income (+)               | (-) £6385.35   |  |           |                  |          |               |           |                            |          |                     |          |   |           |                |            |            |            |               |            |  |              |           |              |                                    |              |  |

| Item |  | Action  |
|------|--|---------|
|      | <p>Cash Book Balance at 10 January 2022 <span style="float: right;">£11,777.05</span></p> <p>f Current Account / Cash Book Reconciliation<br/>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison<br/>The comparative expenditure through to the end of December was £32,149.71 against a forecast of £19,100.95. <b>Noted</b></p> <p>h Audit Control<br/>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <b>Confirmed</b></p>   |         |
| 9    | Clerks Update  |         |
|      | <p>a With all orders placed the overall grant to Monk Fryston FC totalled £11,932.25 excluding the reclaimable vat. <b>Noted</b></p> <p>b With all goods purchased the grant to Monk Fryston Netball Club totalled £509.69 excluding the reclaimable vat. <b>Noted</b></p> <p>c Cllr SW has written a letter to NYCC seeking clarification on matters relating to the registered footpath from Water Lane to Austhorpe Lane (document issued under separate cover). <b>Noted</b></p> <p>d The grit bins have been refilled. <b>Noted</b></p>   |         |
| 10   | Resolutions  |         |
|      | <p>a To make payments totalling £80 in accordance with payments schedule (as scheduled). <b>Agreed</b></p> <p>b To receive tenders for the work to the trees on Chestnut Green and to appoint a contractor. <b>Two tenders received: Agreed to accept the tender from Lewis Tree Surgery and Landscaping to carry out the work for the sum of £894 plus vat</b></p> <p>c To amend the schedule for the annual grass cutting work to include:-<br/> a) carrying out an additional weed spray (currently sprayed twice) to both sides of highway from Lumby Lane railway bridge to Austhorpe Lane where wall / footpath junctions occur. <b>Agreed</b><br/> b) carrying out one weed and spray and two weed sprays to the West side of Water Lane from Main Street to Old Vicarage Lane where wall / footpath junctions occur. <b>Agreed</b><br/> c) to discontinue cutting the grass on the Play Area at Deer Park Court. <b>Agreed to continue in 2022 but to review the situation for 2023, 2024.</b></p> <p>d To review the content of the proposed letter to the Police and Fire Commissioner agreed under Minute 6.1.a of the November meeting in the light of the subsequent refusal of the planning applications referred to therein (draft letter issued under separate cover). <b>Agreed to refrain from issuing the letter for the time being.</b></p> <p>e To identify any items requiring repair and / or maintenance. <b>None identified</b></p> |         |
| 11   | Discussion Items   |         |
|      | <p>a Residents issues received under item 4. <b>Clerk to make enquiries with SDC about the lawfulness of the recently erected fence at 34 Main Street.</b></p> <p>b Should the Council dissolve Decorations Committee and revert to a working group. <b>The consensus view was in agreement. To be subject to a motion at the next meeting.</b></p> <p>c 20's Plenty campaign: next steps. <b>To press for an individual appraisal by NYCC and to explore the availability of banners etc in support of the campaign.</b></p>  |         |
| 12   | Updates  |         |
|      | a Burial Committee. <b>There is a meeting next week at which the water issue will be</b>   | Cllr SW |

| Item |   | Action   |
|------|---|--|
|      | <p><a href="#">discussed</a></p> <p>b Village Decoration. <a href="#">Nothing further</a></p> <p>c Projects Working Party Group. <a href="#">Various initiatives are being considered</a></p> <p>d Highways and Footpaths Group. <a href="#">Nothing further</a></p> <p>e Comms Group. <a href="#">Social media analysis – reduced activity recorded over the holiday period. Newsletter - all councillors requested to respond to the draft within the set timescale. Local printer to be used to enable payment on account. Reference to Annual Parish Meeting to be included.</a></p> <p>f Queens Jubilee matters. <a href="#">Meeting on Thursday</a></p> | <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllrs SE, MB</p> <p>Cllrs SW, AS</p> |
| 13   | Correspondence  |  |
|      | a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>  |  |
| 14   | Items For Next Meeting  |  |
|      | a Items to be with Clerk before 7 February for next meeting on 15 February. <a href="#">Noted</a>   | All  |

The meeting closed at 10.19pm

**SCHEDULE OF PAYMENTS SINCE LAST MEETING ON 16 NOVEMBER 2021**

| <b>Payee</b>                     | <b>Invoice No</b> | <b>Amount</b>    | <b>Vat</b> | <b>Item</b>                                 | <b>Cheque</b> |
|----------------------------------|-------------------|------------------|------------|---|---------------|
| Flexiform Business Furniture Ltd | PF48163           | 744.30           | incl       | Supply of storage unit for MF Football Club | 1296          |
| MF and H Community Association   | n/a               | 35.00            | n/a        | Contribution towards Christmas lighting     | 1297          |
| Newitt & C Ltd                   | DSALE-011738      | 74.85            | incl       | Supply of marking spots for Netball club    | 1298          |
| Netball UK                       | 316783            | 536.79           | incl       | Supply of netballs for Netball club         | 1299          |
| The Royal British Legion         | n/a               | 30.00            | n/a        | Donation for wreath                         | 1300          |
| S G Parkin Landscapes            | 2702              | 300.00           | n/a        | grass cutting etc                           | 1301          |
| S G Parkin Landscapes            | 2703              | 165.00           | n/a        | grass cutting etc                           | 1301          |
| P Scott                          | n/a               | 290.00           | n/a        | salary payment                              | SO            |
| Lumby Garden Centre              | n/a               | 110.00           | incl       | Supply and delivery of Christmas tree       | 1302          |
| MF and H Community Association   | 21102             | 70.00            | n/a        | room hire                                   | 1303          |
| William Holmes                   | UK2-4361708       | 17.75            | incl       | Reimbursement for domain registration fee   | 1304          |
| Davison and Robinson Limited     | n/a               | 156.60           | incl       | Supply and delivery of gritsand             | 1305          |
| P Scott                          | n/a               | 290.00           | n/a        | salary payment                              | SO            |
| <b>Total</b>                     |                   | <b>£2,820.29</b> |            |   |               |

| <b>SCHEDULE OF PAYMENTS</b>          |                   |               | <b>Meeting</b> | <b>18 January 2022</b>         |               |
|--------------------------------------|-------------------|---------------|----------------|--------------------------------|---------------|
| <b>Payee</b>                         | <b>Invoice No</b> | <b>Amount</b> | <b>Vat</b>     | <b>Item</b>                    | <b>Cheque</b> |
| MF and H Community Association       | 21119             | 10.00         | n/a            | room hire                      | 1307          |
| Clearvision Window Cleaning Services | n/a               | 70.00         | n/a            | Bus shelter and bench cleaning | 1308          |
|                                      |                   |               |                |                                |               |
|                                      |                   |               |                |                                |               |
|                                      |                   |               |                |                                |               |
|                                      |                   |               |                |                                |               |
| <b>Total</b>                         |                   | <b>£80.00</b> |                |                                |               |

