

# Monk Fryston Parish Council

## **NOTICE OF MEETING**

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 17 May 2022 at 8pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 11 May 2022

## **AGENDA**

Item		Lead
1	1) To record apologies for absence not given in advance of the meeting 2) To receive apologies for absence given in advance of the meeting 3) To consider the approval of reasons given for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes a To confirm the Minutes of the JBC Committee Meeting held on 26 April 2022 b To confirm the Minutes of the Meeting held on 26 April 2022	
4	Residents Issues (15mins allocated to receive residents representations to the Council) a Parking on Water Lane b Parking at the entrance to Fryston Common Lane c Parking on Old Vicarage Lane	
5	Updates on actions agreed at previous meetings a Improvement of Abbeystone Way access. b Repair of the table at Chestnut Green. g Starter pack for new members i The damaged bus stop on Water Lane j The tree adjacent to 1 Chestnut Green k The adhoc vegetation growth in the Square and on the A63 railway bridge	
6	Planning 1) To agree consultation responses to the following planning proposals: a Conversion of derelict outbuilding to ancillary accommodation comprising garaging, workshop and studio, Siddle Farm, Selby Road, Monk Fryston b The stationing and relocation of five stables and a horse walker at Priory Park Farm (retrospective), Priory Park Farm , Fryston Common Lane, Monk Fryston 2) Decision notices received a Two storey side extension, Bridge House, 14 Lumby Lane, Monk Fryston - granted	Chair

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	b Lawful development certificate for existing use of land for standing of 27 residential caravans, use of land for standing of 27 vehicles, use of land for standing of 10 portaloos and use of land for storage of hardcore, road scalplings and gravel, Land at A63-A1 Junction 42, Selby Road, Monk Fryston - refused	
7	Finances	Clerk
	<p>a <b>Authorised payments since last meeting:</b>  1 Clerks salary payment (£312.77)  2 JBC Clerks salary payment (£71.50)  3 HMRC (£176.82 – cheque 1319)</p> <p>b <b>Current Account</b>  Current Account as Statement to 30 April 2022 £20,956.83  Previous Balance £11,311.23  Cash received £10,302.00  Cheques issued and cleared £366.40  Cheques not cleared £1700.57  Cash available when all cheques cleared £19,622.66</p> <p>c <b>Savings Accounts</b>  Yorkshire Bank (after January interest - £16.49) £19,194.13  Skipton BS £73723.75  Nationwide BS £70,918.04</p> <p>d <b>Future Commitments / Income</b>  Liabilities as set out in Balance Sheet schedule (-) £4,868.41  Creditors (+) £6050.86  Total Commitments (-) / Income (+) (+) £1,182.45</p> <p>e <b>Cash Book</b>  Cash Book Balance at 8 May 2022 £19,622.66</p> <p>f <b>Current Account / Cash Book Reconciliation</b>  The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g <b>Expenditure / Budget comparison</b>  The comparative expenditure through to the end of April was £1,540 against a forecast of £826.</p> <p>h <b>Audit Control</b>  Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
8	Clerks Update	Clerk
	<p>a The Virgin Bank Current Account is now closed. The funds have been transferred to the Unity Trust Bank current account which is now operational</p> <p>b The redundant filing cabinet has been disposed of.</p> <p>c The Local Government (Miscellaneous Provisions) Act 1976 S19.3a permits a Council to make loans where the end user intent is to facilitate recreational purposes.</p>	

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Item		Lead
	<p>d All the documentation has been completed for the internal audit.</p> <p>e NYCC have said it is unacceptable that its VAS sign at the East of the village is still on site and efforts are being renewed to have the contractor remove it.</p> <p>f The application has been made for the CIL funds</p> <p>g NYCC has said it will arrange a repair to the bus stop post at the bottom of Water Lane</p>	
9	Motions ( <i>in bold italic</i> )	Chair
	<p>a <b>To make payments in accordance with payments schedule</b> (issued under separate cover)</p> <p>b <b>To rescind the decision made under minute 9c of the meeting on 26 April to have a complaint resolved at an extra-ordinary meeting and to consider the complaint at this meeting.</b></p> <p>c <b>If item 9b above is agreed - to consider the complaint to the Council about the transparency and procedures of the Council generally with particular, but not exclusive, reference to the giving the grants to the Football and Netball clubs.</b> Complaint issued under separate cover</p> <p>d <b>To agree the Annual Return Governance Statement (draft document issued under separate cover)</b></p> <p>e <b>To agree the Bank Reconciliation Statement, the Annual Return Accounting Statement and the Explanation of Variances (documents issued under separate cover)</b></p> <p>f <b>To ensure that all documents associated with a meeting are published with the agenda for that meeting</b></p> <p>g <b>The Clerk to circulate or direct councillors to information regarding requirements for declaration of interests.</b></p> <p>h <b>To review and update the grants procedure.</b></p> <p>i <b>To invite newly elected District Cllr Grogan to the next mutually convenient PC meeting to discuss village issues</b></p> <p>j <b>To consider the request from Sherburn and Villages Community Library for financial support for the year 2022/23.</b> Email 21 April 2022 issued under separate cover refers</p> <p>k <b>Under Section 139(1)(b) of the Local Government Act to accept, hold and administer money on behalf of Monk Fryston, Hillam &amp; Burton Salmon Defibrillator Group</b></p> <p>l <b>That the RFO presents the following information with the financial report at the monthly meeting</b> <ul style="list-style-type: none"> <li>a) <b>The previous months value of the Capital Cash assets</b></li> <li>b) <b>The in month spend on Capital expenditure</b></li> <li>c) <b>The balance of Capital Cash Assets</b></li> <li>d) <b>The current value of any CIL monies held by council</b></li> <li>e) <b>The value assigned as 'reserves' by the Council</b></li> </ul> </p> <p>m <b>To consider the request from the Proms Committee to put a banner up on the gate to the Triangle on the corner of the A63 and Lumby Lane</b> <b>To make available a budget of up to £100 for each Councillor to use for attending YLCA or similar training courses at their discretion. Courses to be booked through the Clerk</b></p> <p>n <b>To consider any items requiring repair and / or maintenance</b></p>	
10	Discussion Items	Chair
	a Residents issues received under item 4	

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	b The request for financial assistance from Hillam and Monk Fryston Cricket Club.	
11	Updates	Various
	a Burial Committee.	Cllr SW
	b Planting Group	Cllr SW
	c Projects Working Party Group	Cllr SW
	d Highways and Footpaths Group	Cllr SW
	e Comms Group	Cllr MB
12	Correspondence	
	<p style="text-align: center;"><b>POST IN</b></p> <p>a Virgin Bank current account final statement</p> <p>b Virgin bank savings account statement</p> <p>c SDC remittance advice for precept</p> <p>d Skipton Building Society account documentation</p> <p style="text-align: center;"><b>POST OUT</b></p> <p>a HMRC payment x2</p> <p>b Nationwide BS re mandate</p> <p>c Skipton Building Society re account holders</p>	
13	Items For Next Meeting	All
	a Items to be with Clerk before 13 June for next meeting on 21 June.	

## Monk Fryston Parish Council

<b>SCHEDULE OF PAYMENTS</b>			<b>Meeting</b>	<b>17 May 2022</b>	
<b>Payee</b>	<b>Invoice No</b>	<b>Amount</b>	<b>Vat</b>	<b>Item</b>	<b>Pay Ref</b>
P Scott	n/a	19.99	2.66	printer ink	2005
P Scott	n/a	8.16	0.00	12 x 2nd class stamps	2005
P Scott	n/a	4.25	0.71	white paper	2005
P Scott	DW-57925	328.32	54.72	cardiac pads and batteries	2006
P Scott	n/a	19.99	3.33	norton PC security system	2005
P Scott	n/a	1.25	0.21	document wallets	2005
W Holmes	UK2-5170787	19.99	3.20	domain registration fee	2006
W Holmes	IN00026991	26.00	4.33	timber lat	2007
W Holmes	n/a	6.50	1.08	steel threaded rod	2007
Clearvision Window Cleaning Services	n/a	70.00	n/a	Bus shelter and bench cleaning	2008
MF and H Community Association	22055	40.00	n/a	room hire	2009
<b>Total</b>		<b>£544.45</b>			

**Monk Fyston Parish Council**  
**MONK FRYSTON PARISH COUNCIL**

**BANK RECONCILIATION for the YEAR ENDING 31 MARCH 2022**

Prepared by Philip Scott (Clerk & RFO)

April 2022

**Current Account**

Bank Statement balance at 31 March 2022            £11311.23

Unpresented cheques as at 31 March 2022

Receipts	£00.00
Payments cheque no 1217	(£30.00)
cheque no 1303	(£70.00)
cheque no 1307	(£10.00)
cheque no 1309	(£20.00)
cheque no 1314	(£30.00)

Account balance when all cheques presented            £11,151.23

**Cash Book**

Balance at 31 March 2022            £11,151.23

**Cash Book Reconciliation for the year**

Opening Balance 1 April 2021	£11,014.67
Add: Receipts in the year	£54,579.60
Less: Payments in the year	<u>£54,443.04</u>
Closing balance at 31 March 2022	£11,151.23

**Yorkshire Bank Savings Account**

Opening Balance 1 April 2021	£43,156.24
Add: Receipts in the year	£37.89
Less: Withdrawals in the year	<u>£24000.00</u>

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Closing balance at 31 March 2022 £19,194.13

## **Skipton BS Account**

Opening Balance 1 April 2021	£73,191.56
Add: Receipts in the year	£532.19
Less: Withdrawals in the year	<u>£00.00</u>
Closing balance at 31 March 2022	£73,723.75

## **Nationwide BS Account**

Opening Balance 1 April 2021	£70,618.44
Add: Receipts in the year	£299.60
Less: Withdrawals in the year	<u>£00.00</u>
Closing balance at 31 March 2022	£70,918.04

## **Joint Burial Committee Account**

Opening Balance 1 April 2021	£4,417.55
Add: Receipts in the year	£2,472.83
Less: Payments in the year	<u>£(1,987.94)</u>
Closing balance at 31 March 2022	£4,902.44

## **Total balance of four accounts**

Current Account	£11,151.23
Yorkshire Bank Savings Account	£19,194.13
Skipton BS Account	£73,723.75
Nationwide BS Account	£70,918.04
Joint Burial Committee Account	<u>£4,902.44</u>
	£179,889.59