**Notice of Meeting**

I hereby give notice that a meeting of the above-named Committee will be held at the Village Hall, Burton Salmon, on Tuesday 28 February 2023 at 7:30 pm.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 21st February 2023.

**AGENDA**

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| **Item** |  | **Lead** |
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| 1 | 1. To record apologies for absence not given in advance of the meeting 2. To receive apologies for absence given in advance of the meeting 3. To consider the approval of reasons given for absence |  |
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| 2 | To receive declarations of interest |  |
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| 3 | Confirmation of Minutes  To confirm Minutes of the Committee Meeting held on 8th November 2022 |  |
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| 4 | Updates on actions agreed at previous meetings  Contacted builders for estimates regarding repairs to cemetery wall,  JEWITT;  SPOFFORTH; |  |
| 5 | **a) Finances**  Authorised payments since last meeting  Payment to G. Hill for gravedigging. Hire of hall (both dated 28th Feb)  **b) Current Account**  Balance as per Statement dated 3rd Feb 2023 £12565.02  Previous Balance £12,466.02  Cash Received £1130.00  Payments issued and cleared £16.00  Payments not cleared £496.00  Balance when all payments cleared £13084.02  **c) Cash Book**  Cash Book Balance as at 28th Feb 2023 £13084.02  The balance when all payments cleared reconciles with Cash book Balance  **d) Future Commitments/Income**  Clerks Salary which has been paid by Bank Transfer by MFPC  Committee’s contribution to MFPC for Insurance | Clerk |
| 6 | **Clerk’s Update**  The Clerk’s performance review was held on 8th December 2022 | Clerk |
| **7** | **Motions**   1. The committee review cemetery water supply with a view to reinstate it. 2. The committee review Clerk’s Salary 3. The committee discuss the quotes for repairs to cemetery wall 4. To discuss the opening of an Internet Banking Account as a Subsidiary Company of Monk Fryston Parish Council 5. The committee allocates £100 per year for YLCA training courses for the clerk, to be booked through Clerk to Monk Fryston Parish Council 6. The JBC seeks 3 quotes for the removal of “soil heap” on north perimeter of cemetery |
| **8** | **Correspondence**   1. Invoice from Water Company 2. Bank Statement 3. Estimates from builders for repair of wall |  |
| **9** | **Date for next meeting**  Items for next meeting to be with the Clerk 10 days before the meeting in order to be included on the agenda. | All |
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