

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 16 January 2024 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 11th January 2024

AGENDA

Item		Lead
1	<ul style="list-style-type: none">a To receive apologies for absence given in advance of the meetingb To record apologies for absence not given in advance of the meetingc To consider the approval of reasons given for absence	
2	<ul style="list-style-type: none">a To receive declarations of interestb To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g.	
3	Confirmation of Minutes	
	<ul style="list-style-type: none">a To confirm as an accurate record the Minutes of the Meeting held on 21 November 2023	
4	Residents Issues (15mins allocated to receive residents representations to the Council)	
	<ul style="list-style-type: none">a None received	
5	Planning	Chair
	<ul style="list-style-type: none">1) To agree consultation responses to the following planning proposals:<ul style="list-style-type: none">a Erection of a single dwelling and conversion and extensions to existing buildings to form 3 further dwellings and demolition of buildings, Home Farm, 85 Main Street, Monk Fryston, West Yorkshire LS25 5DUb Erection of a solar farm together with ancillary development thereto, Hillam Grange, Austfield Lane, Hillamc Erection of 1 No. self-build residential dwelling and associated works, Deer Park Grange, Fryston Common Lane, Monk Fryston2) Decision notices received<ul style="list-style-type: none">a Reserved matters application including appearance, landscaping and scale of approval 2022/0484/OUT Outline consent for demolition of existing three bedroom dormer bungalow and erection of 3 detached houses with access and layout considered, The Bungalow, 10 Old Vicarage Lane, Monk Fryston - Granted	
6	Finances	Clerk
	<ul style="list-style-type: none">a Authorised payments since last meeting:<ul style="list-style-type: none">1 Bank Statements to 31 December 2023 refers (issued under separate cover).2 Authorised payments as schedule (issued under separate cover)b Current Account	

Monk Fryston Parish Council

Item		Lead
	<p>Current Account as Statement to 31 December 2023 £26,022.27</p> <p>Previous Balance £29,289.63</p> <p>Cash received £00.00</p> <p>Payments issued and cleared £3267.36</p> <p>Payments not cleared £1050.17</p> <p>Cash available when all cheques cleared £24,972.10</p> <p>c Savings Accounts</p> <p>Yorkshire Bank £19,213.33</p> <p>Skipton BS £74,759.50</p> <p>Nationwide BS £72,107.90</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £8039.00</p> <p>Creditors (+) £1092.62</p> <p>Total Commitments (-) / Income (+) (-) £6,946.38</p> <p>e Cash Book</p> <p>Cash Book Balance at 9 January 2024 £24,972.10</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of December was £21,988 against a forecast of £18206.</p> <p>h Capital Reserve Statement</p> <p>Amount ring-fenced for capital expenditure is £148,453.</p> <p>Amount ring-fenced for CIL expenditure is £5,128.</p> <p>Remaining reserve for non-capital expenditure is £27,471</p> <p>i Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
7	Clerks Update	Clerk
	<p>a The Scribe accounting system has been populated out with the PC account information and it is now active, running in parallel with the current accounting system</p> <p>b All the Christmas lights are now active.</p> <p>c The shed for the Triangle has been purchased and is in storage pending erection and the base has been constructed.</p> <p>d NYC Highways have commenced due process for obtaining the TRO the PC previously requested for Fryston Common Lane</p> <p>e The Clerks salary has been adjusted to reflect the Local Government Pay Agreement salary scales for 2023-2024 backdated to 1 April 2023 as agreed</p>	
8	Motions (<i>in bold italic</i>)	Chair
	<p>a <i>To make payments in accordance with payments schedule</i> (issued under separate cover)</p> <p>b <i>Further to minute 8f of the minutes of the meeting of 21 November 2023 to consider the request from a resident for a memorial bench on the green at Chestnut Green</i> (email 29.10.23 refers)</p> <p>c <i>Further to minute 8k of the minutes of the meeting of 21 November 2023:-</i></p> <p style="padding-left: 40px;">1. <i>to authorise the Clerk to purchase on a best value supplier basis</i></p>	

Monk Fryston Parish Council

Item		Lead
	<p style="text-align: center;">four 'renewed' ipads with accompanying cases within a budget of £800, based on the specification provided by the Play School</p> <p>2. to authorise the Clerk to prepare and agree a lease agreement with the Play School for the lease and use of the ipads</p> <p style="text-align: center;">Monk Fryston Play School has confirmed that it would be pleased to accept a lease arrangement as proposed by the PC</p> <p>d To consider the design ideas for the Parish Council's 'coat of arms' submitted by Monk Fryston CofE Primary School and to determine the next steps</p> <p>e To agree virements to the budget of :-</p> <p style="padding-left: 20px;">i. £1200 from the Christmas decorations budget.</p> <p style="padding-left: 20px;">ii. £ 1140 into the grants budget to cover the value of a grant for Monk Fryston Play School and a grant for Citizens Advice.</p> <p style="padding-left: 20px;">iii. £60 into the legal budget to cover the annual cost of the licence for the Triangle.</p> <p>f In connection with the previous decision to relocate the PC's notice board</p> <p style="padding-left: 20px;">i. To agree the proposed location and layout arrangement for it</p> <p style="padding-left: 20px;">ii. To determine whether to have a two panel notice board for the sole use of the PC or a 3 panel notice board where the third panel can be used for the display of third party notices</p> <p style="padding-left: 20px;">iii. To agree the style, specification and supplier of the proposed notice board</p> <p style="padding-left: 20px;">iv. To agree the next steps</p> <p style="text-align: center;">All as per the details set out in the Cllr Dent's email 09.01.24 issued under separate cover</p> <p>g Further to the resignation of Cllr Burton:-</p> <p style="padding-left: 20px;">i. To appoint a Vice Chairman</p> <p style="padding-left: 20px;">ii. To nominate a fourth Councillor to the Unity Trust Bank mandate</p> <p style="padding-left: 20px;">iii. To nominate a fourth Councillor to the Nationwide Building Society mandate</p> <p style="padding-left: 20px;">iv. To nominate a fourth Councillor to the Virgin Bank mandate</p> <p style="padding-left: 20px;">v. To nominate a Councillor to sit on the Comms Group and to agree administration arrangements for both the PC's website and Facebook accounts.</p> <p style="padding-left: 20px;">vi. To nominate a Councillor to sit on the Road Safety Working Group</p> <p style="padding-left: 20px;">vii. To nominate a Councillor to administer the PC's VAS equipment</p> <p>h To include with the previously agreed financial assistance payment to Citizens Advice a request to plan in a visit to the village by their mobile Advice Bus</p> <p>i To identify any items requiring repair and / or maintenance and to agree any associated actions</p>	
9	Discussion Items	Chair
	a Residents issues received under item 4 b None received	
10	Updates on actions agreed at previous meetings	
11	Committee and Group updates	Various
	a Burial Committee. b Planting Group c Road Safety Working Group d Highways and Footpaths Group e Comms Group	Cllr NS Cllr AS

Monk Fryston Parish Council

Item		Lead
12	Correspondence	
	POST IN a NYC invoice for lease of Triangle land b Unity Trust Bank chequebook for JBC account POST OUT a None	
13	Items For Next Meeting	All
	a Items to be with Clerk before 10 February for next meeting on 20 February	

Mr P Scott
Monk Fryston Parish Council
24 Moss Row
Wilsden
Bradford
BD15 0EP

Planning Services (Selby Area)
North Yorkshire Council
Civic Centre
Doncaster Road
Selby
North Yorkshire
YO8 9FT
Email: ppu.sel@northyorks.gov.uk
Tel: 0300 1312131
Web: www.northyorks.gov.uk

Our Ref ZG2023/1329/FUL
Date 9 January 2024

Dear Sir/Madam

CONSULTATION ON PLANNING APPLICATION

PROPOSAL: Erection of 1 No. self-build residential dwelling and associated works
LOCATION: Deer Park Grange, Fryston Common Lane, Monk Fryston

The above planning application was received as valid on 22 December 2023.

To view the planning application files electronically, please use the authority's 'PublicAccess' website at <https://public.selby.gov.uk/online-applications/> and follow the instructions given. The information will be available within 24 hours on receipt of this e-mail.

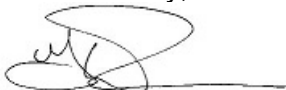
You can submit your comments via Public Access, by email planningcomments.sel@northyorks.gov.uk or by post to the above postal address . If I have not received your written observations by 30 January 2024 it will be assumed you do not have any to make. Please note that any comments you make will be placed on the relevant file, which is available for public inspection in the office and on the internet.

An information leaflet providing examples of the type of material considerations we are able to consider when we determine planning applications can be found at www.northyorks.gov.uk

To find out if the application is to be considered by the Planning Committee you should contact this office and where applications are to be determined by Committee it may be possible to address the meeting. Please contact the Plans Processing Unit on 0300 1312131 for further details regarding the procedure to follow.

I look forward to receiving your comments in due course.

Yours faithfully,



Trevor Watson
Assistant Director - Planning

	<h1>Observations of Monk Fryston Parish Council</h1>
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Observation sheet to be returned to District Council on or before 30 January 2024

Our Reference:	ZG2023/1329/FUL	Team:	South Team
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Proposal:	Erection of 1 No. self-build residential dwelling and associated works
Location:	Deer Park Grange, Fryston Common Lane, Monk Fryston

Observations of the Parish/Town Council meeting:



Mr P Scott
Monk Fryston Parish Council
24 Moss Row
Wilsden
Bradford
BD15 0EP

Planning Services (Selby Area)
North Yorkshire Council
Civic Centre
Doncaster Road
Selby
North Yorkshire
YO8 9FT
Email: ppu.sel@northyorks.gov.uk
Tel: 0300 1312131
Web: www.northyorks.gov.uk

Our Ref ZG2023/1271/FULM
Date 8 January 2024

Dear Sir/Madam

CONSULTATION ON PLANNING APPLICATION

PROPOSAL: Erection of a solar farm together with ancillary development thereto
LOCATION: Hillam Grange, Austfield Lane, Hillam

The above planning application was received as valid on 19 December 2023.

To view the planning application files electronically, please use the authority's 'PublicAccess' website at <https://public.selby.gov.uk/online-applications/> and follow the instructions given. The information will be available within 24 hours on receipt of this e-mail.

You can submit your comments via Public Access, by email planningcomments.sel@northyorks.gov.uk or by post to the above postal address . If I have not received your written observations by 29 January 2024 it will be assumed you do not have any to make. Please note that any comments you make will be placed on the relevant file, which is available for public inspection in the office and on the internet.

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To find out if the application is to be considered by the Planning Committee you should contact this office and where applications are to be determined by Committee it may be possible to address the meeting. Please contact the Plans Processing Unit on 0300 1312131 for further details regarding the procedure to follow.

I look forward to receiving your comments in due course.

Yours faithfully,

Trevor Watson
Assistant Director - Planning

	<h1>Observations of Monk Fryston Parish Council</h1>
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Observation sheet to be returned to District Council on or before 29 January 2024

Our Reference:	ZG2023/1271/FULM	Team:	South Team
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Proposal:	Erection of a solar farm together with ancillary development thereto
Location:	Hillam Grange, Austfield Lane, Hillam

Observations of the Parish/Town Council meeting:

Virement Summary

Summary	Total
Original Budget	£30,546.84
Revised Budget	£30,753.36
Additional budget to be Approved	£206.52

Total Effect on existing Budgets	Total
Increases	£1,207.00
Reductions	-£1,000.48
Deficit	£206.52

Revised Vierment Budget	Current	Revised	Vierment	Inc/Dec	Expenditure to date	Revised Remaining to spend
	£30,547	£30,753	-£207	Increase	£9,187	£21,566
Clerks Salary	4979	4979	0	No Change	2,583	2,396
Statutory Insurance	416	416	0	No Change	416	0
Burial Committee Precept	1584	1584	0	No Change	0	1,584
Internal and external Audits	410	410	0	No Change	410	0
Grass Cutting	3441	3441	0	No Change	2,555	886
Electricity for lighting	993	993	0	No Change	993	0
Lighting repairs	100	100	0	No Change	0	100
Office Running Expenses	202	202	0	No Change	52	150
Room Hire	378	378	0	No Change	125	253
CLlr Expenses	50	50	0	No Change	0	50
Winter Gritsand	219	219	0	No Change	0	219
Grants	0	1050	(1050)	Increase	0	1,050
training and Prof Membership	700	700	0	No Change	509	191
village decoration (Planting)	2124	1624	500	Decrease	1,124	500
Christmas Decorations	10000	10000	0	No Change	0	10,000
Storage Shed (Triangle)	1500	1000	500	Decrease	0	1,000
Fence Painting (Mount)	1500	1500	0	No Change	0	1,500
Bench and bus shelter cleaning	350	350	0	No Change	140	210
newsletter x2	465	465	0	No Change	155	310
Legal advice	0	0	0	No Change	0	0
Vas sign maintenance	10	10	0	No Change	0	£10
Non budgeted items	125	125	0	No Change	125	£0
Muga Planning Application	500	500	0	No Change	0	£500
Accounting Software	500	657	(157)	Increase	0	£657

4 off ipads for pre school and contribution tChristmas Decoration Breakdown

BUDGETED EXPENDITURE FOR YEAR		EXPENDITURE	MID YEAR	REMAINING	SECOND	FINAL OUT-		
		TO DATE	EXPENDED	BALANCE	HALF	TURN	FORECAST	FORECAST DIFFERENCE
			%					
	£21,875	£9,312	43%	£12,563	£9,940.38	£19,252.84	-£2,622.16	
Definite Fixed Costs	12023	6,957	58%	5,067	4866	11823	(200)	
Clerks Salary	4979	2,583	52%	2,396	2396	4979	0	
Statutory Insurance	491	416	85%	75	0	416	(75)	
Burial Committee Precept	1584	0	0%	1,584	1584	1584	0	
Internal and external Audits	328	410	125%	-82	0	410	82	
Grass Cutting	3441	2,555	74%	886	886	3441	0	
Electricity for lighting	1200	993	83%	207	0	993	(207)	
Definite Variable Costs	1830	177	10%	1,653	722	899	(931)	
Lighting repairs	218	0	0%	218	100	100	(118)	
Office Running Expenses	819	52	6%	767	150	202	(617)	
Room Hire	378	125	33%	253	253	378	0	
Cllr Expenses	196	0	0%	196	0	0	(196)	
Winter Gritsand	219	0	0%	219	219	219	0	
Optional Costs	8022	2,053	26%	5,969	4352	6280	(1742)	
Grants	1607	0	0%	1,607	1607	1607	0	
training and Prof Membership	1200	509	42%	691	691	1200	0	
village decoration	3749	1,124	30%	2,625	1000	2124	(1625)	
Bench and bus shelter cleaning	407	140	34%	267	210	350	(57)	
newsletter x2	525	155	30%	370	310	465	(60)	
Legal advice	524	0	0%	524	524	524	0	
Vas sign maintenance	10	0	0%	10	10	10	0	

SCHEDULE OF PAYMENTS			Meeting	Tuesday, 21 November 2023	
Payee	Invoice No	Amount	Vat	Item	Pay Ref
North Yorkshire Council	n/a	60.00	n/a	Annual fee for lease of Triangle	2125
Total		£60.00			

SCHEDULE OF AUTHORISED PAYMENTS SINCE LAST MEETING ON 21 NOVEMBER 2023

Payee	Invoice No	Amount	Vat	Item	Cheque
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Buy Sheds Direct
0333 003 0514
Taylored Investments Ltd
Unit 288, Hartlebury Trading Estate
Hartlebury, Kidderminster
DY10 4JB

Billed To
Philip Scott
Monk Fryston Parish Council
24 Moss Row,
Wilsden
Bradford
BD15 0EP

Date of Issue
15/12/2023
Due Date
22/12/2023

Invoice Number
0000158
Reference
Abbie

Amount Due (GBP)
£699.96

Description	Rate	Qty	Line Total
10' x 10' Yardmaster Green Metal Shed (3.03m x 2.98m) BSD17493	£424.99 +20%	1	£424.99
10x10 Floor Support Kit 1010GEYZFLOOR	£99.99 +20%	1	£99.99
Yardmaster Integrated 3 Tier Steel Shelf Unit SU2018	£58.32 +20%	1	£58.32
	Subtotal		583.30
	20% (20%)		116.66
	Total		699.96
	Amount Paid		0.00
	Amount Due (GBP)		£699.96

Notes

delivery address to be 30 Deer Park Court, Monk Fryston, LS25 5EZ. The contact number for the delivery is 07597388292

Terms

IMPORTANT: Products can fluctuate in price on a daily basis. This quote is valid for payment within 5 working days. If payment is received after 5 days and the price has changed we may need an additional payment to go ahead with the order.