

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 26 April 2022 held at the Community Centre, Old Vicarage Lane

Present: Cllrs Susan Woodhall (SW), Nigel Spofforth (NS),
Ashley Kaye (AK), Susan Ellis (SE), Amanda Shaw (AS), Matt Burton (MB), Malcolm Robinson (MR)

Clerk: Philip Scott with one resident in attendance and one presenting

The Chairman Cllr Woodhall opened the meeting at 8pm

Item		Action
1	1) To record apologies for absence not given in advance of the meeting. All present 2) To receive apologies for absence given in advance of the meeting. N/A 3) To consider the approval of reasons given for absence. N/A	
2	Declarations of interest: None declared	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Meeting held on 15 March 2022. Confirmed b To confirm the Minutes of the Extra Ordinary Meeting held on 22 March 2022. Confirmed	
4	Residents Issues (15 mins)	
	1) Complaints of anti-social behaviour in and around Mill Close. Agreed to pass to the complainants the report received from the police. 2) To receive representation from Steve Venables on behalf from Hillam and Monk Fryston Cricket Club about an application for grant funding. Email 5 April 2022 issued under separate cover refers The club recently upgraded the pavilion which originally had no insulation or heating. As a result, it now have facilities that can operate all-year round, to support senior cricket, junior cricket, yoga, a mid-week children's nursery and essential services to the adjacent junior football ground. It is also able to support major community events, such as 'Proms at the Pavilion' and Bonfire Night. All sections of the club continue to grow with 5-8, 8-11 and U9, U11, U13 teams all with girl and boy participants and male / female coaches. It now faces a practical problem, driven by the successful growth in use of the cricket facilities and the continued growth of the football club. It's cesspool can no longer cope given the much higher levels of use than the original design was intended for and particularly from seepage that results from local flood water. It has to be emptied every month at a significant cost and ground water infiltration when high ground water levels occur increases the financial burden. Mains connection for sewage has been explored (estimates in excess of £40k). A 'biodigester' plant with full site costs of £24.5k +VAT is now the preferred option following a professional on-site assessment. The club has financial security but still has loans outstanding. It is income generating with all surpluses re-invested in the facilities. However it does not have the finances to address the water treatment problem in isolation. It has been making great efforts to secure grant funding, with partial success. However, it still has a shortfall of close to £20k. The hope is that MFPC can help by funding the biodigester vessel installation of £16.5k + VAT	
5	Updates on actions from previous meetings	
	a Improvement of Abbeystone Way access. Awaiting technical information from NYCC b Repair of the table at Chestnut Green. Completed c Shredding of confidential waste. Completed d Internet banking. The account is now in place e Purchase of 20's Plenty banners and stickers. Purchased f Purchase of dog fouling signs. Purchased g Starter pack for new members. First draft completed	

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	<ul style="list-style-type: none"> h Quotation for spraying the weeds on the footpath adjacent to the Community Centre. £10 has been quoted i The damaged bus stop on Water Lane. Still to report j The tree adjacent to 1 Chestnut Green. Exact work in report still subject to verification k The adhoc vegetation growth in the Square and on the A63 railway bridge. Only photographs taken in the Square so far. 																											
5	Planning																											
	<ul style="list-style-type: none"> 1 To agree consultation responses to the following planning proposals: <ul style="list-style-type: none"> a Replacement double garage with basement under and room in the roofspace with dormer over, Arcady, 4 Lumby Lane, Monk Fryston. Agreed to object on the basis that the proposal constituted over-development of the site. 2 Decision notices received <ul style="list-style-type: none"> a Change of use to place canteen/cafe cabin onto existing car wash site (retrospective), Fryston Service Station, Main Street, Monk Fryston – refused. Noted b Erection of agricultural barn Land Off, Austfield Lane, Hillam – approved. Noted 3) Notice of Appeal <ul style="list-style-type: none"> a Installation and operation of a battery storage facility and ancillary development on land South Of Electricity Substation, Rawfield Lane. Agreed to submit objections on the basis of the PC's original submission to SDC 	Chair																										
6	Finances	Clerk																										
	<ul style="list-style-type: none"> a Authorised payments since last meeting: <ul style="list-style-type: none"> 1 Clerks SO salary payment (£290) 2 HMRC paye payment (cheque 1319 – £189.58) b Current Account <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 2 April 2022</td> <td style="text-align: right;">£11311.23</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£13061.95</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£1750.72</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£160</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£11151.23</td> </tr> </table> c Savings Accounts <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Yorkshire Bank</td> <td style="text-align: right;">£19194.13</td> </tr> <tr> <td>Skipton BS</td> <td style="text-align: right;">£73723.75</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£70918.04</td> </tr> </table> d Future Commitments / Income <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £5981.99</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £6050.86</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(+) £68.87</td> </tr> </table> e Cash Book <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash Book Balance at 11 April 2022</td> <td style="text-align: right;">£10891.82</td> </tr> </table> f Current Account / Cash Book Reconciliation <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> g Expenditure / Budget comparison 	Current Account as Statement to 2 April 2022	£11311.23	Previous Balance	£13061.95	Cash received	£00.00	Cheques issued and cleared	£1750.72	Cheques not cleared	£160	Cash available when all cheques cleared	£11151.23	Yorkshire Bank	£19194.13	Skipton BS	£73723.75	Nationwide BS	£70918.04	Liabilities as set out in Balance Sheet schedule	(-) £5981.99	Creditors	(+) £6050.86	Total Commitments (-) / Income (+)	(+) £68.87	Cash Book Balance at 11 April 2022	£10891.82	
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	<p>The comparative expenditure through to the end of March was £31,824.02 against a forecast of £22,862.60. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a Unity Trust Bank has made the account transfer from Virgin Bank. Noted</p> <p>b The NJC has agreed the Clerk's cost of living rise for the financial year 2021.22 at 1.5%. The Clerk's balancing payment incorporates this along with the unpaid salary to date. Noted</p> <p>c A certificate of destruction has been provided by the HomeshredUK for the shredding of the confidential waste. Noted</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule (issued under separate cover). Agreed</p> <p>b To agree the end of year Receipts and Payments and Debtors and Creditors statements setting out the PC's financial position at the financial year end. Statements issued under separate cover. Agreed</p> <p>c To consider the complaint to the Council about the transparency and procedures of the Council generally with particular, but not exclusive, reference to the giving the grants to the Football and Netball clubs. Complaint issued under separate cover. Agreed to consider the complaint at an extra-ordinary meeting</p> <p>d To retrospectively agree the giving of the 20s Plenty banner to the school and to consider the placement of the second banner. Agreed to display the banner on the Triangle gate</p> <p>e To consider the type of and quantities of plants and the means of maintenance of the Summer planting and to authorise expenditure of up to £2000 including vat for implementation. Details issued under separate cover. Agreed to order the plants based on the quotation (£674) from Lumby Garden Centre and to employ White Rose Plants to carry out regular watering based on it's quotation of £38 per visit.</p> <p>f To consider retaining Cllr Ellis on the Policies and Procedures review working party after the end of her term of office. Agreed</p> <p>g To consider having the PC pay the JBC Clerk's salary to be consistent with the JBC Clerk's terms of employment. The clerk is currently paid by the JBC which is inconsistent with the terms of employment. Once internet banking is in place the process of payment will be simplified. Accounting practice can allocate the costs to the JBC account to reconcile with the status quo. Agreed to proceed accordingly</p> <p>h To consider the drawing down of CiL funds from SDC totalling £5127.55 in accordance with the SDC statement. Email 11.04.22 issued under separate cover refers. Agreed to draw down.</p> <p>i To consider BHIB's insurance renewal invitation and 3 year fixed premium offer. Letter issued under separate cover. Agreed to accept including 3 year offer</p> <p>j To consider giving 20s Plenty wheelie bin stickers to houses in the village. Agreed to proceed accordingly</p> <p>k To agree the disposal of the PC's redundant filing cabinet. Agreed</p> <p>l To consider any items requiring repair and / or maintenance. Agreed to request NYCC to repair the pot hole on Fryston Common Lane.</p>	
9	Discussion Items	
	a Residents issues received under item 4	

Item		Action
	<p>Cricket Club Issue – Clerk to explore the possibility of providing a loan</p> <p>b Establishing a potential budget for Christmas lights. Any budget would be limited by the restrictions brought about by the legislation on spending in any given year</p> <p>c Completion of the draft Standing Orders, Financial Regulations and Code of Conduct. Clerk and Cllr AK to work together to complete the documentation prior to full Council review.</p>	
10	Updates	
	<p>a Burial Committee. The railings have been repainted</p> <p>b Planting Group. The group will be carrying out the replanting itself commencing later this month with the removal of the Winter display</p> <p>c Projects Working Party Group. Nothing further</p> <p>d Highways and Footpaths Group. Nothing further</p> <p>e Comms Group. Nothing significant to report from the social media platforms. Newsletter to consider</p> <p>f Jubilee Committee. A meeting has just been held. Agree to use £300 from the budget for flowers to accompany the bridal display in the Church meeting</p>	<p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr SE Cllr MB</p> <p>Cllr SW</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 9th May for next meeting on 17th May. Noted	All

The meeting closed at 9.54pm