

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held remotely via Microsoft Teams on Wednesday 17 February 2021 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 11th February 2021

AGENDA

Item		Lead
1	To receive apologies for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes	
	a To confirm the Minutes of the Meeting held on 20 January 2021 b To confirm the Minutes of the Village Decoration Committee held on 2 February 2021	
4	Residents Issues (15mins allocated to receive residents representations to the Council) 1) To receive an update on behalf of Hillam Parish Council about planning issues affecting the village 2) To consider the content of the letter from a resident about large vehicles using Water Lane 3) Request for advice from resident regarding cutting back of two hawthorne trees.	
5	Planning	Chair
	1) To agree consultation responses to the following planning proposals: a To agree a Council response to the Local Plan b Extension to existing commercial storage building (B8) Hillam Grange, Austfield Lane, Hillam c Two storey extension and alterations to side and rear of existing detached house to form a music room, den and additional bedroom with bathroom, 1 Prebendal Close, Monk Fryston 2) Decision notices received a Outline application for the erection of 3 dwellinghouses to rear of existing dwelling with all matters reserved, Ashville, Main Street, Monk Fryston - granted	

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6	Finances	Clerk
	<p>a Authorised payments since last meeting:</p> <p>1 Clerks SO salary payment</p> <p>2 R Atkinson (cheque1227 - £1833.44)</p> <p>b Current Account</p> <p>Current Account as Statement to 1 February 2021 £16466.14</p> <p>Previous Balance £17356.76</p> <p>Cash received £00.00</p> <p>Cheques issued and cleared £890.62</p> <p>Cheques not cleared £2245.35</p> <p>Cash available when all cheques cleared £14220.79</p> <p>c Savings Accounts</p> <p>Yorkshire Bank £43,134.50</p> <p>Skipton BS £73,191.56</p> <p>Nationwide BS £70,322.32</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £10895.35</p> <p>Creditors (+) £1369.44</p> <p>Total Commitments (-) / Income (+) (-) £8950.91</p> <p>e Cash Book</p> <p>Cash Book Balance at 10 February 2021 £14,220.79</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of January was £20,577 against a forecast of £20,360.00.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
7	Clerks Update	Clerk
	<p>a Cllr Young has resigned from the Council. Sdc have issued the requisite Notice of Casual Vacancy.</p> <p>b An election has not been called to fill the first of the vacancies on the Council so the PC can now co-opt for that post. The advertising period for the second</p>	

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Item		Lead
	vacancy expires on 24 February. c The VAS legal agreement has been concluded and the signs have been ordered with an anticipated delivery in mid March d The PC's insurance company has advised that if the PC carries out work to a footpath that is not in its ownership the insurance cover will apply in the same way as if it were to own it.	
8	Motions (<i>in bold italic</i>)	Various
	a To make payments in accordance with payments schedule (issued under separate cover)	Clerk
	b To agree an appropriate gift and card for Cllr Holmes after his service on the Council both as a Councillor and the Chairman	Cllr SS
	c To hold the Annual Parish Meeting on Thursday 8th April 2020 remotely in Teams commencing 8pm	Cllr SW
	d To expend £350 for a deed of gift document to formally record the transfer of the ownership of the Cemetery from the JBC to the PC (letter 4 Feb. issued under separate cover refers) and to counter charge this to the JBC	Cllr SS
	e To appoint Bill Holmes to provide support for the PC's website and the office 365 systems until such time as the PC has determined its IT administration policy	Cllr SW
	f To appoint a contractor to carry out the tree work at Chestnut Green (confidential tenders to be presented to the meeting)	Cllr SW
	g To agree the final draft of the Newsletter (copy issued under separate cover)	Cllr SW
	h To agree a response to the revised Joint Statement concerning Longheads Lane – A162 footpath (emails 15 Jan. and 8 Feb. issued under separate cover)	Cllr SW
	i To identify any items requiring repair and / or maintenance	All
9	Discussion Items	
	a Residents issues received under item 4	Cllr SW
	b Policy for use of data to be downloaded from VAS signs	Cllr SW
	c Church Lane footpath - moving forward	Cllr SS
	d The Mount – moving forward	Cllr SS
	e A future PC IT administration policy	Cllr SW
	f Filling the vacancies on the Council.	Cllr SW
10	Updates	Various
	a Burial Committee.	Cllr SS
	b Safer Roads Partnership	Cllr RB
	c Village Decoration	Cllr SS
	d Projects Working Party	Cllr SW
11	Correspondence	
	POST IN	
	a Resident's letter re large vehicles on Water Lane	
	b Npower re complaint handling	

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Item		Lead
	c Selby District Council poster re Local Plan d Yorkshire Bank Statement POST OUT a R Atkinson payment	
12	Items For Next Meeting	All
	a Items to be with Clerk before 9 March for next meeting on 17 March	

SCHEDULE OF PAYMENTS					
Meeting Wednesday, 17 February 2021					
Payee	Invoice No	Amount	Vat	Item	Cheque
P Scott	n/a	24.99	incl	camera	1228
P Scott	n/a	11.98	incl	Locks (2)	1228
P Scott	n/a	5.99	incl	Locks (1)	1228
P Scott	n/a	4.90	incl	Envelopes (100)	1229
P Scott	n/a	2.99	incl	white A4 paper	1229
S Woodhall	70608	56.28	incl	Covid-19 signs and ties	1230
Total		£107.13			