

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 15 June 2021 held at the Community Centre, Old Vicarage Lane

Present: Cllrs Susan Woodhall (SW), Susan Scott (SS), Susan Ellis (SE), Amanda Shaw (AS)

Clerk: Philip Scott and Malcolm Robinson in advance of co-option

The Chairman Cllr Woodhall opened the meeting at 8pm

With the approval of Council items 8a and 8b were brought forward for determination in advance of item 4

| Item | | Action |
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| 1 | 1) To receive apologies for absence given in advance of the meeting 2) To consider the approval of reasons given for absence | |
| 2 | Declarations of interest: Cllr SW declared an interest in item 8k | |
| 3 | Confirmation of Minutes | |
| | a To confirm the minutes of the meeting held on 19th May 2021. Agreed by all present at that meeting. Chairman to sign. | Cllr SW |
| 4 | Residents Representations (15 mins) | |
| | No representations made | |
| 5 | Planning | |
| | 1 To agree consultation responses to the following planning proposals: a Change of use of playroom within dwelling house for the use of swimming pool and associated facilities for both personal and business use (retrospective), Swim Finity, 14 Church Lane, Monk Fryston. Agreed no comments or observations b Application for consent to crown reduce 1No Sycamore tree by approx 10% covered by TPO 10/2001 in the conservation area, Foxholes, 32 Main Street, Monk Fryston. Agreed no comments or observations c Installation and operation of a battery storage facility and ancillary development on land off Rawfield Lane, Monk Fryston, Land South Of Electricity Substation, Rawfield Lane, Fairburn. Agreed to submit comments and observations as set out in the PC's analysis statement based on concerns about the green belt, visual implications, access, environmental issues and ecology d Appeal against enforcement notice, site at 118 Main Street, Monk Fryston. Agreed to make a representation supporting the enforcement action by SDC e Single storey garden room/conservatory, log store and spiral staircase from first floor annex over farm house garage, Kingfisher Farm, Fryston Common Lane, Monk Fryston. Agreed no comments or observations 2 Decision notices received a Erection of a livestock building with associated infrastructure (1 of 2 and 2 of 2) on land off Lowfield Road, Hillam – permitted. Noted b Installation of sliding aluminium gate to internal wall of driveway entrance, Meadow View, Fryston Common Lane, Monk Fryston – granted. Noted | Chair |
| 6 | Finances | Clerk |
| | a Authorised payments since last meeting: 1 Clerks SO salary payment (£290). Noted 2 JBC Clerks salary payment (cheque 1248 - £57.58). Noted | |

| Item | | Action |
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| | <p>3 S Parkin for JBC work (cheque 1247 - £350). Noted</p> <p>b Current Account</p> <p>Current Account as Statement to 2 June 2021 £27,191.53</p> <p>Previous Balance £28,734.87</p> <p>Cash received £158.00</p> <p>Cheques issued and cleared £1,701.34</p> <p>Cheques not cleared £8,683.17</p> <p>Cash available when all cheques cleared £18,508.36</p> <p>c Savings Accounts</p> <p>Yorkshire Bank £43,156.24</p> <p>Skipton BS £73,191.56</p> <p>Nationwide BS £70,618.44</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £24,118.95</p> <p>Creditors (+) £2258.14</p> <p>Total Commitments (-) / Income (+) (-) £21,860.81</p> <p>e Cash Book</p> <p>Cash Book Balance at 8 June 2021 £18,508.36</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of may was £1684.29 against a forecast of £1905. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p> | |
| 7 | Clerks Update | |
| | <p>a The insurance has been renewed with BHIB. Noted</p> <p>b The application for a refund of incurred vat over the last financial year has been made. Noted</p> <p>c Nothing further has been forthcoming from SDC to substantiate it's assertion that a legal agreement exists that could affect the provision of car parking there. Noted</p> <p>d Validity for reclaiming the vat element of the VAS expenditure has been confirmed via a request for advice to YLCA. Noted</p> <p>e No date has been given yet by NYCC for the introduction of the temporary TRO on Fryston Common Lane. Noted</p> <p>f Arrangements are in hand to reposition the Eastern vas sign to the next lamp post nearer to the centre of the village following acceptance of same by adjacent resident. Noted</p> | |
| 8 | Resolutions | |
| | <p>a To approve the co-option of Matt Burton to one of the vacant seat on Monk Fryston Parish Council. Approved</p> | |

| Item | | Action |
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| | <p>b To approve the co-option of Malcolm Robinson to the vacant seat on Monk Fryston Parish Council subject to there having been no call for an election. Approved</p> <p>c To make payments in accordance with payments schedule (issued under separate cover). Agreed</p> <p>d To change the regular ordinary monthly meeting dates to the third Tuesday of the month commencing at 8pm at the Community Centre. Agreed</p> <p>e To review the Internal Auditors report and agree any action arising from it (document issued under separate cover). Agreed no action required</p> <p>f To agree the Annual Return Governance Statement (draft document issued under separate cover). Agreed</p> <p>g To agree the Bank Reconciliation Statement, the Annual Return Accounting Statement and the Explanation of Variances (documents issued under separate cover). Agreed</p> <p>h To disband the Monk Fryston South Milford Lumby Lane footpath Liaison Group. Agreed.</p> <p>i To discontinue appointing representatives to the MF Safer Roads Partnership. Agreed. Clerk to write to ask about the current activity and status of the partnership and to make it aware that members are still available to provide assistance if possible.</p> <p>j To appoint representatives to the Capital Projects Group. Deferred to next meeting</p> <p>k To consider the application for a grant received from 'What the Dickens' and to determine an appropriate award (application issued under separate cover). Agreed that the itemised goods in the application should be purchased by the PC and gifted to them. Cllr SW withdrew from the vote due to her declaration of interest.</p> <p>l To obtain witness statements relating to the use of the Church Lane footpath and to submit a request to NYCC to record it's status as such. Agreed. Clerk to purchase required copies from printers</p> <p>m To register a complaint against Sherburn Aero Club about noise disturbance affecting properties to the east of the village. Agreed with the complaint to be brought to the attention of the Civil Aviation Authority.</p> <p>n To identify any items requiring repair and / or maintenance and to agree action. None identified</p> | |
| 9 | Discussion Items | |
| | <p>a Residents issues received under item 4. No representations made</p> <p>b Improving communication of the PC's activities. Cllr SE to produce a draft communications strategy for consideration at the next meeting</p> <p>c Arrangements for processing and utilising data collected from the VAS's. Cllr SW to prepare a protocol for consideration</p> <p>d Open discussion about The Mount. The consensus was that the Mount was in need of attention and detail proposals would have to be brought forward for consideration.</p> | |
| 10 | Updates | |
| | <p>a Burial Committee. An inspection had been made by several members but the outcome had still to be made known</p> <p>c Village Decoration. The planters have been restocked and returned</p> <p>d Projects Working Party. Nothing further</p> <p>e Recent discussions with the Community Association on forward liaison. Within the discussions the CA had expressed a willingness to contribute up to £4K towards the cost of repairing Church Lane footpath.</p> | <p>Cllr SS</p> <p>Cllr SS</p> <p>Cllr SW</p> <p>Cllr AS</p> |
| 11 | Correspondence | |

| Item | | Action |
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| | a Schedule of post received and issued since the last meeting. No aspects raised | |
| 12 | Items For Next Meeting | |
| | a Items to be with Clerk before 12 July for next meeting on 20 July. Noted | All |

The meeting closed at 9.50pm