

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 26 April 2022 at 8pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 19 April 2022

AGENDA

Item		Lead
1	1) To record apologies for absence not given in advance of the meeting 2) To receive apologies for absence given in advance of the meeting 3) To consider the approval of reasons given for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes a To confirm the Minutes of the Meeting held on 15 March 2022 b To confirm the Minutes of the Extra Ordinary Meeting held on 22 March 2022	
4	Residents Issues (15mins allocated to receive residents representations to the Council) 1) Complaints of anti-social behaviour in and around Mill Close 2) To receive representation from Hillam and Monk Fryston Cricket Club about an application for grant funding. Email 5 April 2022 issued under separate cover refers	
5	Updates on actions agreed at previous meetings a Improvement of Abbeystone Way access. b Repair of the table at Chestnut Green. c Shredding of confidential waste. d Internet banking. e Purchase of 20's Plenty banners and stickers f Purchase of dog fouling signs g Starter pack for new members h Quotation for spraying the weeds on the footpath adjacent to the Community Centre. i The damaged bus stop on Water Lane j The tree adjacent to 1 Chestnut Green k The adhoc vegetation growth in the Square and on the A63 railway bridge	
6	Planning	Chair

Monk Fryston Parish Council

Item		Lead																										
	<p>1) To agree consultation responses to the following planning proposals:</p> <p>a Replacement double garage with basement under and room in the roofspace with dormer over, Arcady , 4 Lumby Lane, Monk Fryston</p> <p>2) Decision notices received</p> <p>a Change of use to place canteen/cafe cabin onto existing car wash site (retrospective), Fryston Service Station, Main Street, Monk Fryston - refused</p> <p>b Erection of agricultural barn Land Off, Austfield Lane, Hillam - approved</p> <p>3) Notice of Appeal</p> <p>d Installation and operation of a battery storage facility and ancillary development on land South Of Electricity Substation, Rawfield Lane</p>																											
7	Finances	Clerk																										
	<p>a Authorised payments since last meeting:</p> <p>1 Clerks SO salary payment (£290)</p> <p>2 Clerks balancing payment (cheque 1318 - £259.41)</p> <p>3 HMRC paye payment (cheque 1319 – £189.58)</p> <p>b Current Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account as Statement to 2 April 2022</td> <td style="text-align: right;">£11311.23</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£13061.95</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£1750.72</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£160</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£11151.23</td> </tr> </table> <p>c Savings Accounts</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Yorkshire Bank</td> <td style="text-align: right;">£19194.13</td> </tr> <tr> <td>Skipton BS</td> <td style="text-align: right;">£73723.75</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£70918.04</td> </tr> </table> <p>d Future Commitments / Income</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £5981.99</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £6050.86</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(+) £68.87</td> </tr> </table> <p>e Cash Book</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash Book Balance at 11 April 2022</td> <td style="text-align: right;">£10891.82</td> </tr> </table> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of March was £31,824.02 against a forecast of £22,862.60.</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	Current Account as Statement to 2 April 2022	£11311.23	Previous Balance	£13061.95	Cash received	£00.00	Cheques issued and cleared	£1750.72	Cheques not cleared	£160	Cash available when all cheques cleared	£11151.23	Yorkshire Bank	£19194.13	Skipton BS	£73723.75	Nationwide BS	£70918.04	Liabilities as set out in Balance Sheet schedule	(-) £5981.99	Creditors	(+) £6050.86	Total Commitments (-) / Income (+)	(+) £68.87	Cash Book Balance at 11 April 2022	£10891.82	
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8	Clerks Update	Clerk																										

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Item		Lead
	<ul style="list-style-type: none"> a Unity Trust Bank will be making the account transfer from Virgin Bank on 22 April b The NJC has agreed the Clerk's cost of living rise for the financial year 2021.22 at 1.5%. The Clerk's balancing payment incorporates this along with the unpaid salary to date c A certificate of destruction has been provided by the HomeshredUK for the shredding of the confidential waste. 	
9	Motions <i>(in bold italic)</i>	Chair
	<ul style="list-style-type: none"> a To make payments in accordance with payments schedule (issued under separate cover) b To agree the end of year Receipts and Payments and Debtors and Creditors statements setting out the PC's financial position at the financial year end. Statements issued under separate cover c To consider the complaint to the Council about the transparency and procedures of the Council generally with particular, but not exclusive, reference to the giving the grants to the Football and Netball clubs. Complaint issued under separate cover d To retrospectively agree the giving of the 20s Plenty banner to the school and to consider the placement of the second banner e To consider the type of and quantities of plants and the means of maintenance of the Summer planting and to authorise expenditure of up to £2000 including vat for implementation. Details issued under separate cover f To consider retaining Cllr Ellis on the Policies and Procedures review working party after the end of her term of office. g To consider having the PC pay the JBC Clerk's salary to be consistent with the JBC Clerk's terms of employment. The clerk is currently paid by the JBC which is inconsistent with the terms of employment. Once internet banking is in place the process of payment will be simplified. Accounting practice can allocate the costs to the JBC account to reconcile with the status quo. h To consider the drawing down of CiL funds from SDC totalling £5127.55 in accordance with the SDC statement. Email 11.04.22 issued under separate cover refers i To consider BHIB's insurance renewal invitation and 3 year fixed premium offer. Letter issued under separate cover. j To consider giving 20s Plenty wheelie bin stickers to houses in the village k To agree the disposal of the PC's redundant filing cabinet l To consider any items requiring repair and / or maintenance 	
10	Discussion Items	Chair
	<ul style="list-style-type: none"> a Residents issues received under item 4 b Establishing a potential budget for Christmas lights c Completion of the draft Standing Orders, Financial Regulations and Code of Conduct 	
11	Updates	Various
	<ul style="list-style-type: none"> a Burial Committee. b Village Decoration c Projects Working Party Group d Highways and Footpaths Group e Comms Group 	<ul style="list-style-type: none"> Cllr SS Cllr SS Cllr SW Cllr SW Cllr SE

Monk Fryston Parish Council

Item		Lead
	f Jubilee Committee	Cllr SW
12	Correspondence	
	<p style="text-align: center;">POST IN</p> <p>a Unity Trust Bank account information (4 letters)</p> <p>b NYCC invoice for electricity consumed</p> <p>c Virgin Bank statement</p> <p style="text-align: center;">POST OUT</p> <p>a 20's Plenty payment</p> <p>b Tiger Print payment</p> <p>c Elmhirst Parker LLP payment</p> <p>d MF & H Community Association payment</p> <p>e S G Parkin Landscapes payment</p> <p>f MF & H Community Association payment</p> <p>g Acknowledgement of complaint to complainant</p>	
13	Items For Next Meeting	All
	a Items to be with Clerk before 9th May for next meeting on 17th May	

Monk Fryston Parish Council

SCHEDULE OF PAYMENTS			Meeting	26 April 2022	
Payee	Invoice No	Amount	Vat	Item	Cheque
P Scott	n/a	259.41	n/a	salary balancing payment	1320
MF and H Community Association	22055	30.00	n/a	room hire	1321
YLCA	n/a	325.00	n/a	YLCA Membership fee	1322
NYCC	230003939	559.76	incl	electricity for f/y 21/22	1323
Total		£1,174.17			

Monk Fryston Parish Council

For the year ended on 31 March, 2022

RECEIPTS	2020.21	2021.22	PAYMENTS	2020.21	2021.22
Current Account	£		Current Account	£33,875.19	£54,443.04
Balance at 01/04/21	3,186.72	11,014.67	Asset Purchase	8,471.18	534.88
Precept	20,200.00	20,604.00	Audit*	339.10	366.50
VAT Reclaim	2,517.64	2,280.34	Burial Committee Precept	1,405.02	1,410.98
NYCC for grass cutting	582.14	291.07	Christmas Decorations	556.20	166.98
Transfers from Savings Account		24,000.00	Clerks Salary	4,098.40	4,341.79
Joint Burial Committee receipt		660.00	Payments on behalf of Joint Burial Committee	59.58	1,916.00
Joint Burial Committee receipt		158.00	Consultancy / Professional Services	640.00	
DAC Beachcroft		125.00	Council News Letter	266.83	283.88
Swarco Traffic Limited		156.00	Electricity	813.64	915.47
Hillam PC for JBC		1076.13	Grounds Maintenance	5,905.00	3,140.00
Joint Burial Committee receipt		37.00	High resolution maps	40.80	
Community Association		4600.00	Insurance	421.00	439.29
Joint Burial Committee receipt		592.06	Landscaping and Planting	3,707.92	3,654.00
Refund of bus shelter repair cost	2,527.00		Planning Application Consultation Reports	1,833.44	
NYCC grant	6,000.00		Replacement, Repairs and Maintenance	3,159.60	366.60
MF, H and BS Joint Burial Committee	9,876.36		Room Hire	50.00	280.00
			Running Expenses	633.64	662.74
Yorkshire Bank Savings Account			S137 Grants and Payments	30.00	230.00
Balance at 01/04/21	43,113.00	43,156.24	Statutory Grants	241.50	14,683.47
Withdrawals		-24,000	Street Lighting	780.34	391.79
Interest	43.24	37.89	Subscriptions	422.00	524.00
			Training		200.20
Skipton BS Account			Legal services re church lane		2,280.00
Balance at 01/04/21	72,109.91	73,191.56	Resurfacing Church Lane footpath		6,822.90
Interest	1,081.65	532.19	Return of funds to Joint Burial Committee		10,411.57
			Legal services re cemetery deed		420.00
Nationwide BS Account			Balance at 31/03/22	11,014.67	11,151.23
Balance at 01/04/21	70,322.32	70,618.44			
Interest	296.12	299.60	Yorkshire Bank Savings Account		
			Closing Balance at 31/03/22	43,156.24	19,194.13
MF, H & BS Joint Burial Committee					
Balance at 01/04/21		4,417.55	Skipton BS Account		
Receipts		2,472.83	Closing Balance at 31/03/22	73,191.56	73,723.75
			Nationwide BS Account		
			Closing Balance at 31/03/22	70,618.44	70,918.04
			MF, H & BS Joint Burial Committee		
			Payments		1,987.94
			Closing Balance at 31/03/22		4,902.44
TOTAL	£231,856.10	£236,320.57		£231,856.10	£236,320.57

Signed as properly presenting the PC's receipts and payments

Date

19/4/22

Clerk & RFO

Signed

Date

Chairman

Monk Fryston Parish Council