

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting of 17th February 2021 held remotely in Microsoft Teams

Present: Cllrs Susan Woodhall (SW), Robert Blowman (RB), Nigel Spofforth (NS), Susan Scott (SS),
Amanda Shaw (AS)

Clerk: Philip Scott. Cllrs J Sadler and I Robertson as guests from Hillam PC for Item 4.1 and
District Cllr J Mackman as guest perinent to Item 5.1.a

The Chairman Cllr Woodhall opened the meeting at 7.30pm

Item		Action
1	1) To receive apologies for absence given in advance of the meeting. <i>All present</i> 2) To consider the approval of reasons given for absence. <i>All present</i>	
2	Declarations of interest: <i>Cllr NS declared an interest in item 5c</i>	
3	a To confirm the Minutes of the Meeting held on 20 January 2021 <i>Agreed by all present at that meeting. Chairman to sign.</i> b To confirm the Minutes of the Village Decoration Committee held on 2 February 2021. <i>Agreed by all present at that meeting. Chairman to sign.</i>	Cllr SW Cllr SS
4	Residents Issues 1) To receive an update on behalf of Hillam Parish Council about planning issues affecting the village. Presented by Cllrs J Sadler and I Robertson on behalf of the PC. <i>Two Gypsy /Travellers site applications affecting Hillam green belt land had been lodged in October. One was an application for the continuation of the use of the land as a gypsy caravan site to follow on from the expiry of the current consent in February. The other was for the change of use of land to use as a residential caravan site for 6 gypsy/traveller families. The latter had been preceeded by an unlawful development of the site which was now subject to a temporary injunction taken out by SDC which expires at the beginning of June, Both applications had resulted in extensive local opposition and the PC has engaged the services of a planning consultant to make representations on behalf of the Council. The costs to date has been £3500 and was being funded by a doubling of the precept for the village. Burton Salmon PC had been approached to engage its willingness to support the residents of Hillam should it be needed in the future and this presentation was by way of similar approach to Monk Fryston PC.</i> 2) To consider the content of the letter from a resident about large vehicles using Water Lane. The Councils view was that neither Water Lane / Lumby Hill nor Austfield Lane were particularly suitable for the passage of large vehicles. In the case of the latter a recent Planning Enquiry had concluded that it was unsuitable for large vehicles for a number of reasons and such use presented a dangerous situation for both drivers and pedestrians. On the other hand Water Lane / Lumby Hill in the main was capable of accommodating large vehicles, although not ideally, and it did have the benefit of footpaths either side for all but the last few yards at the Northern end. Whilst Council could understand the concerns highlighted by the resident it was not supportive of measures being taken to force all large vehicles to use Austfield Lane. 3) Request for advice from resident regarding cutting back of two hawthorne trees. <i>Cllr SW was awaiting the outcome of an enquiry to SDC</i>	
5	Planning	Chair
	1 To agree consultation responses to the following planning proposals: a To agree a Council response to the Local Plan. <i>It was noted that there were no proposals in the Plan for a by-pass. It was also noted that whilst a small number of site options originally submitted for residential development had been rejected (including one for 500 houses in the green belt around the North Eastern periphery of the village) there were no significant sites brought forward in the Plan for potential development. Agreed</i>	

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	<p>no response to be made to the consultation. Concerns about the wider impact of the increased traffic arising from development elsewhere gave rise to a question as to whether a Neighbourhood Plan, possibly addressing the matter of a by-pass, would of benefit to the village in the future.</p> <p>b Extension to existing commercial storage building (B8) Hillam Grange, Austfield Lane, Hillam. Agreed no comments or observations</p> <p>c Two storey extension and alterations to side and rear of existing detached house to form a music room, den and additional bedroom with bathroom, 1 Prebendal Close, Monk Fryston. Agreed no comments or observations. Deterermined without the involvement of Cllr NS</p> <p>2 Decision notices received</p> <p>a Outline application for the erection of 3 dwellinghouses to rear of existing dwelling with all matters reserved, Ashville, Main Street, Monk Fryston – granted. Noted</p>																											
6	Finances	Clerk																										
	<p>a Authorised payments since last meeting</p> <p>1 Clerks SO salary payment</p> <p>2 R Atkinson (cheque1227 - £1833.44)</p> <p>b Current Account</p> <table border="0" style="width: 100%;"> <tr> <td>Current Account as Statement to 1 February 2021</td> <td style="text-align: right;">£16466.14</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£17356.76</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cheques issued and cleared</td> <td style="text-align: right;">£890.62</td> </tr> <tr> <td>Cheques not cleared</td> <td style="text-align: right;">£2245.35</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£14220.79</td> </tr> </table> <p>c Savings Accounts</p> <table border="0" style="width: 100%;"> <tr> <td>Yorkshire Bank</td> <td style="text-align: right;">£43,134.50</td> </tr> <tr> <td>Skipton BS</td> <td style="text-align: right;">£73,191.56</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£70,322.32</td> </tr> </table> <p>d Future Commitments / Income</p> <table border="0" style="width: 100%;"> <tr> <td>Liabilities as set out in Balance Sheet schedule</td> <td style="text-align: right;">(-) £10895.35</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £1369.44</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £8950.91</td> </tr> </table> <p>e Cash Book</p> <table border="0" style="width: 100%;"> <tr> <td>Cash Book Balance at 10 February 2021</td> <td style="text-align: right;">£14,220.79</td> </tr> </table> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of January was £20,577 against a forecast of £20,360.00. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	Current Account as Statement to 1 February 2021	£16466.14	Previous Balance	£17356.76	Cash received	£00.00	Cheques issued and cleared	£890.62	Cheques not cleared	£2245.35	Cash available when all cheques cleared	£14220.79	Yorkshire Bank	£43,134.50	Skipton BS	£73,191.56	Nationwide BS	£70,322.32	Liabilities as set out in Balance Sheet schedule	(-) £10895.35	Creditors	(+) £1369.44	Total Commitments (-) / Income (+)	(-) £8950.91	Cash Book Balance at 10 February 2021	£14,220.79	
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7	Clerks Update	
	<ul style="list-style-type: none"> a Cllr Young has resigned from the Council. SDC has issued the requisite Notice of Casual Vacancy. Noted b An election has not been called to fill the first of the vacancies on the Council so the PC can now co-opt for that post. The advertising period for the second vacancy expires on 24 February. Noted c The VAS legal agreement has been concluded and the signs have been ordered with an anticipated delivery in mid April. Noted d The PC's insurance company has advised that if the PC carries out work to a footpath that is not in it's ownership the insurance cover will apply in the same way as if it were to own it. Noted 	
8	Resolutions	
	<ul style="list-style-type: none"> a To make payments in accordance with payments schedule (issued under separate cover). Proposed by Cllr SW. Seconded by Cllr AS. Agreed to include payment to Shelter Solutions (£70) for bush shelter etc cleaning b To agree an appropriate gift and card for Cllr Holmes after his service on the Council both as a Councillor and the Chairman. Proposed by Cllr NS. Seconded by Cllr SS. Agreed to purchase a wheelbarrow and card. c To hold the Annual Parish Meeting on Thursday 8th April 2020 remotely in Teams commencing 8pm. Proposed by Cllr SW. Seconded by Cllr AS. Agreed d To expend £350 for a deed of gift document to formally record the transfer of the ownership of the Cemetery from the JBC to the PC (letter 4 Feb. issued under separate cover refers) and to counter charge this to the JBC. Proposed by Cllr SS. Seconded by Cllr SW. Agreed e To appoint Bill Holmes to provide support for the PC's website and the office 365 systems until such time as the PC has determined its IT administration policy. Proposed by Cllr SW. Seconded by Cllr NS. Agreed f To appoint a contractor to carry out the tree work at Chestnut Green (confidential tenders to be presented to the meeting). Proposed by Cllr SW to accept the tender from S&D Landscapes Ltd in the sum of £2200 plus vat. Seconded by Cllr NS. Agreed g To agree the final draft of the Newsletter (copy issued under separate cover). Proposed by Cllr SW. Seconded by Cllr SS. Agreed with authorisation to spend up to £200 on leaflets h To agree a response to the revised Joint Statement concerning Longheads Lane – A162 footpath (emails 15 Jan. and 8 Feb. issued under separate cover). Proposed by Cllr SW to accept the draft as final. Seconded by Cllr SS. Agreed i To identify any items requiring repair and / or maintenance. Agreed to request NYCC to renew the parking bay linings in front of the Post Office. Agreed to redistribute the remaining grit in the grit bins if necessary 	Cllr NS and Cllr SS
9	Discussion Items	
	<ul style="list-style-type: none"> a Residents issues received under item 4.1 The consensus view was that the PC fully supported the actions taken to date and liaison with HPC should be continued through the unfolding situation. b Policy for use of data to be downloaded from VAS signs. It was considered that initially the use of previously downloaded data should be agreed at each meeting on a rolling basis c Church Lane footpath - moving forward. Awaiting a request for advice from YLCA about a possible funding option. d The Mount – moving forward. Estimates to be obtained for refurbishing the railings e A future PC IT administration policy. To be agreed at next meeting 	

Item		Action
	f Filling the vacancies on the Council. To be reviewed following the request in the Newsletter	
10	Updates	
	a Burial Committee. A special meeting is to be convened to sign off the ownership transfer. The Clerk was following up a request concerning one of the trees b Safer Roads Partnership. Nothing further c Village Decoration. Nothing further d Projects Working Party. Nothing further	
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items For Next Meeting	
	a Items to be with Clerk before 9 March for next meeting on 17 March. Noted	All

The meeting closed at 10.05pm