

# Monk Fryston Parish Council

## NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 19 October 2021 at 8pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 13 October 2021

## AGENDA

Item		Lead
1	1) To receive apologies for absence given in advance of the meeting 2) To consider the approval of reasons given for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes a To confirm the Minutes of the Meeting held on 21 September 2021	
4	Residents Issues (15mins allocated to receive residents representations to the Council)	
5	Planning 1) To agree consultation responses to the following planning proposals: a Conversion of derelict outbuilding to ancillary accommodation comprising garaging, workshop, studio and storage, Siddle Farm, Selby Road, Monk Fryston	Chair
6	Finances a <b>Authorised payments since last meeting:</b> 1 Clerks SO salary payment 2 JBC Clerks salary payment (£57.78 - cheque1284) b <b>Current Account</b> Current Account as Statement to 1 October 2021 £37861.70 Previous Balance £22726.81 Cash received £15494.06 Cheques issued and cleared £359.17 Cheques not cleared £7622.68 Cash available when all cheques cleared £30239.02 c <b>Savings Accounts</b> Yorkshire Bank £33,113.00 Skipton BS (September statement with £532.19 annual interest ) £73723.75 Nationwide BS £70,322.32 d <b>Future Commitments / Income</b>	Clerk

# Monk Fryston Parish Council

Item		Lead
	<p>Liabilities as set out in Balance Sheet schedule (-) £21899.25</p> <p>Creditors (+) £1518.00</p> <p>Total Commitments (-) / Income (+) (-) £20381.25</p> <p><b>e Cash Book</b></p> <p>Cash Book Balance at 11 October 2021 £30239.02</p> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)</p> <p><b>g Expenditure / Budget comparison</b></p> <p>The comparative expenditure through to the end of September was £9,851.70 against a forecast of £12,818.66.</p> <p><b>h Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>	
7	Clerks Update	Clerk
	<p>a The agents for the Abbeystone Way apartment block arranged for the hedge at the corner of Lumby Lane to be cut back but the outcome does not resolve the sight line problem. A meeting on site with them has been requested</p> <p>b The grass affecting the sight line from the driveway of The Garden House to the A162 has now been cut back by NYCC.</p> <p>c NYCC's decision on the TRO for Fryston Common Lane is still awaited.</p> <p>d The PC's updated bank mandate is now in place</p> <p>e Virgin Money will be closing it's Selby branch on 24 January 2022</p> <p>f The bank account for the JBC is now operational</p>	
8	Motions ( <i>in bold italic</i> )	Chair
	<p>a <b><i>to make payments in accordance with payments schedule</i></b> (issued under separate cover)</p> <p>b <b><i>To agree that any none attendance at Parish Council Meetings without apologies in advance be recorded in the minutes of meeting</i></b></p> <p>c <b><i>To switch the PC's Virgin current account to an internet banking account with Unity Trust Bank and to nominate an appropriate number of councillors to authorise payments.</i></b> Clerks background paper issued under separate cover</p> <p>d <b><i>To open a debit card facility in conjunction with the Unity Trust Bank Account referred to in item c above.</i></b> Clerks background paper refers</p> <p>e <b><i>To review the external auditors report and agree any action</i></b> (report issued under separate cover)</p> <p>f <b><i>To agree attendance at this year's Remembrance Service, obtain wreath and make donation of £30 to the supplier The Royal British Legion</i></b></p> <p>g <b><i>To agree the content of the draft Newsletter, to agree it's format and to agree expenditure for printing.</i></b> Newsletter issued under separate cover</p> <p>h <b><i>To consider the mid year review of budgeted expenditure and agree any ensuing action</i></b> (details issued under separate cover)</p> <p>i <b><i>To sponsor the floodlighting of St Wilfrid's Church for one week at a cost of £30.</i></b> Request issued under separate cover</p> <p>j <b><i>To determine arrangements for deployment of the 'Tommy' statue over the</i></b></p>	

# Monk Fryston Parish Council

Item		Lead
	<p><b>Remembrance Day period</b></p> <p>k <b>To request SDC to act on the unauthorised development (erection of a portacabin) at the car wash</b></p> <p>l <b>To consider the application for a grant received from Monk Fryston United JFC and to determine an appropriate award</b> (application particulars issued under separate cover).</p> <p>m <b>To consider the application for a grant received from St Wilfrids Parochial Church Council and to determine an appropriate award</b> (application particulars issued under separate cover).</p> <p>n <b>To determine the arrangement for repairing the table set at Chestnut Green.</b></p> <p>o <b>To extend the scope of the intended tree maintenance work at Chestnut green to include severe cutback of the shrubs on the island opposite no. 12</b></p> <p>p <b>To determine action pertinent to the presence of Japanese knotweed adjacent to the Lumby Lane railway bridge</b></p> <p>q <b>To retrospectively agree to the hire the Newton Room at the Community Centre for use by the Capital Projects Group on 28 September at a cost of £20.</b></p> <p>r <b>To identify any items requiring repair and / or maintenance and to determine action</b></p>	
9	Discussion Items	Chair
	<p>a Residents issues received under item 4</p> <p>b Procedures if a councillor fails to respond to emails pertaining to action points and tasks assigned or that they agree to action</p> <p>c To review the draft budget for 2022.23 prior to its finalisation at the November meeting (document issued under separate cover)</p> <p>d Delaying the previously agreed purchase of the defibrillator equipment in order to maximise shelf life benefits</p>	
10	Updates	Various
	<p>a Burial Committee.</p> <p>b Village Decoration</p> <p>c Projects Working Party Group</p> <p>d Highways and Footpaths Group</p> <p>e Comms Group</p>	<p>Cllr SS</p> <p>Cllr SS</p> <p>Cllr SW</p> <p>Cllr SW</p> <p>Cllr SE</p>
11	Correspondence	
	<p><b>POST IN</b></p> <p>a Skipton Building Society statement</p> <p>b Virgin Money notice of bank closure</p> <p>c SDC remittance advice for precept</p> <p>d The Pensions Regulator – re-enrolment notice</p> <p>e SDC invoice re dog litter bin</p> <p>f Virgin Money statement</p> <p><b>POST OUT</b></p> <p>a PKF Littlejohn LLP payment</p> <p>b Clearvision Window Cleaning Services payment</p>	

# Monk Fryston Parish Council

Item		Lead
	c MF & H Community Association payment d PandT Contracts payment e Virgin Bank letter re transfer to JBC	
12	Items For Next Meeting	All
	a Items to be with Clerk before 8 November for next meeting on 16 November	