

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 17th March 2021 held remotely in Microsoft Teams

Present: Cllrs Nigel Spofforth (NS),
Susan Scott (SS), Susan Woodhall (SW), Amanda Shaw (AS)

Clerk: Philip Scott and one resident

The Chairman Cllr Woodhall opened the meeting at 7.30pm

Item		Action
1	To receive apologies for absence. Received from Cllr Blowman	
2	Declarations of interest: Cllr Spofforth declared an interest in item 5b	
3	Confirmation of Minutes	
	a To confirm the minutes of the meeting held on 17 th February 2021. Agreed by all present at that meeting. Chairman to sign.	Cllr SW
4	Residents Issues (15 mins)	
	<p>1) To receive a representation from a resident arising from the statement in the Newsletter that the PC was looking into the possibility of providing parking at Chestnut Green. Representations were made on behalf of 10 residents to record their concerns arising from the article in the Newsletter referring to potential parking at Chestnut Green. The concerns were about the effect this might have on the use of the amenity, the spoiling of its appearance and the impact it would have on the residents in the surrounding properties. There was also concern about the fact that the Green had recently been locked and the bench taken away which had given rise to uncertainty about when it was going to be re-opened. The Green was a safe place for children and there was concern that introducing cars onto it would create safety issues. The lack of information about what was happening and the lack of any consultation was causing anxiety for those concerned.</p> <p>2) The email from a resident about the poor state of Fryston Common Lane at it's Eastern extremity. Noted</p> <p>3) The overhanging vegetation affecting the sight line at the top of Abbeystone Way. Noted</p>	
5	Planning	
	<p>1 To agree consultation responses to the following planning proposals:</p> <p>a Reconsultation on the two livestock applications 2020/0631/FULM and 2020/0650/FULM on land off Lowfield Road, Monk Fryston. Agreed to make representations about the impact of the increase in traffic on Lowfield Road to both SDC and NYCC Highways and to submit current state of road photographs. Preparation of response delegated to Clerk for submission</p> <p>b Demolition of existing conservatory and erection of a single storey rear extension with a flat roof, 12 Chestnut Green, Monk Fryston, Selby. Agreed no comments or observations. Agreed no comments or observations. Determined in the absence of Cllr Spofforth</p> <p>2 Decision notices received</p> <p>Construction of new single storey extension to the front elevation of the existing dwelling, construction of new boundary wall and gate to the front of the dwelling and internal alterations, 15 Selby Road, Monk Fryston – granted. Noted</p>	Chair
6	Finances	Clerk
	a Authorised payments since last meeting:	

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	<p>1. Clerks SO salary payment (£290)</p> <p>b Current Account</p> <p>Current Account as Statement to 1 March 2021 £13853.66</p> <p>Previous Balance £16466.14</p> <p>Cash received £00.00</p> <p>Cheques issued and cleared £2,612.48</p> <p>Cheques not cleared £100.00</p> <p>Cash available when all cheques cleared £13753.66</p> <p>c Savings Accounts</p> <p>Yorkshire Bank £43,134.50</p> <p>Skipton BS £73,191.56</p> <p>Nationwide BS £70,322.32</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £10,150.00</p> <p>Creditors (+) £1616.06</p> <p>Total Commitments (-) / Income (+) (-) £8533.94</p> <p>e Cash Book</p> <p>Cash Book Balance at 10 March 2021 £13753.66</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Expenditure / Budget comparison</p> <p>The comparative expenditure through to the end of February was £23886 against a forecast of £20,970. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed.</p>	
7	Clerks Update	
	<p>a An invoice has yet to be received from Npower for the Chestnut Green account although it has received a demand note. Noted</p> <p>b Reassurances have been received from both SDC chief officers and our MP that SDC will continue to take every action open to them to stop illegal development in Hillam and elsewhere. Noted</p> <p>c Admiral Taverns have expressed an interest in having the phone box at The Crown refurbished and have agreed to enjoin with the PC in an approach to BT. Noted</p> <p>d The closing date for the receipt of applications for the two PC's vacant seats has been set at 29 March. Noted.</p>	
8	Resolutions	
	<p>a To elect a Vice Chairman. Cllr Spofforth elected unopposed</p> <p>b To make payments in accordance with payments schedule (issued under separate cover). Proposed by Cllr SW. Seconded by Cllr NS. Agreed</p> <p>c To review the restrictions at Chestnut Green imposed at the January meeting (Minute 8i). Proposed by Cllr SW to reopen the Green with immediate effect, to rescind the</p>	

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	<p>decision to remove the remaining table and place social distancing signs at strategic locations. Seconded by Cllr AS. Agreed</p> <p>d To obtain from SDC copies of the planning permission and S160 documents for Chestnut Green at a cost of £44. Proposed by Cllr SW. Seconded by Cllr SS. Agreed</p> <p>e To open a Monk Fryston JBC bank account with Yorkshire Bank and to agree signatories for the mandate. Proposed by Cllr SW with Cllrs AS and SS as signatories in addition to those of the JBC approved at yesterday's meeting. Seconded by Cllr SS. Agreed</p> <p>f To agree the agenda for the Annual Parish Meeting (document issued under separate cover). Proposed by Cllr SW, seconded by Cllr SS. Agreed with no additions or amendments</p> <p>g To agree the IT Support Officer terms of reference (email 6 March issued under separate cover) Proposed by Cllr SW. Seconded by Cllr SS. Agreed</p> <p>h To agree the draft of the Declaration of Trust covering the transfer of the cemetery to MFPC and to nominate two signatories for completion of the document on behalf of MFPC. Document issued under separate cover and email 9 March. Proposed by Cllr SW that the draft is accepted and Cllrs NS and AS are the signatories. Seconded by Cllr SS. Agreed</p> <p>i To review the PC's Financial Strategy Statement (issued under separate cover) and to agree appropriate action. The strategy is required under section 15(1)(a) of the Local Government Act 2003. Proposed by Cllr SW. Seconded by Cllr NS. Agreed</p> <p>j To agree action pertinent to the letter received from the Community Association (letter issued under separate cover). Proposed by Cllr NS that an appropriate way forward would be for it to be progressed through a working party of 2 delegates from the PC along with 2 from the CA and HPC Seconded by Cllr SS. Agreed with Cllrs AS and NS seconded.</p> <p>k To accept the TRO proposal put forward by NYCC for Fryston Common Lane in response to the PC's initial request (email 18 Feb. issued under separate cover refers). Proposed by Cllr SW. Seconded by Cllr NS. Agreed</p> <p>l To rescind the previous decision for a traffic survey (16 September 2020 meeting minute 8c). Proposed by Cllr SW. Seconded by Cllr SS. Agreed</p> <p>m To determine how to address the defamatory statements on Facebook about the Parish Council and it's members. Proposed by Cllr SW that a statement is issued on the PC's Facebook page to the say that the PC has recorded the original allegations, which are totally without foundation, and should they, or anything similar, be repeated the PC will have to take appropriate legal action to protect the integrity of both the Council and its members. Seconded by Cllr AS. Agreed.</p> <p>n To identify any items requiring repair and / or maintenance. Collapsed stop tap lid on Lumby Lane and state of pavements in Priory Park need to be reported to relevant authorities</p>	
9	Discussion Items	
	<p>a Residents' issues received under item 4 On 4.1) It was thought that the PC should prepare a detailed statement of its position in response to the concerns expressed and post them on both the website and Facebook with also a leaflet drop of same to the residents around the Green. Clerk and Chairman to action. On 4.2 and 4.3) Request to be made to Highways to address what has been reported</p> <p>b Potential Neighbourhood Plan. Cllr SW reported that work research was ongoing with a view to presenting the outcome at the next meeting</p> <p>c Hillam Community Fibre Broadband Initiative (document issued under separate cover refers. The consensus opinion was that it is something that the PC should look at in conjunction with HPC</p> <p>d Sewerage issues in Monk Fryston and Hillam (email issued under separate cover</p>	

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	<p>refers). Similar issues to those in Hillam have been experienced in the past involving the pumping station on common Lane and it was considered that a letter to YW to request a similar upgrade would be appropriate.</p> <p>e Training courses for Councillors. An interest was expressed. Clerk to circulate relevant information.</p>	
10	Updates	
	<p>a Burial Committee. A meeting took place yesterday. Arrangements were on-going re. closing the JBC bank account and transferring the assets.</p> <p>b Safer Roads Partnership. No report</p> <p>c Village Decoration. The planting was to be changed late April, early May</p> <p>d Projects Working Party. Nothing further</p> <p>e Registered Footpaths. Re-establishment of the Long Heads Lane bridleway is being considered. There could also be implications on the footpath to Rawfield Lane arising from the Yorkshire Green proposals for the substation there.</p>	<p>Cllr SS</p> <p>Cllr SS</p> <p>Cllr SW</p> <p>Cllr SW</p>
11	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
12	Items for Next Meeting	
	a Items to be with Clerk before 13 April for next meeting on 21 April. Noted	All

The meeting closed at 9.28pm