

# Monk Fryston Parish Council

## **NOTICE OF MEETING**

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 15 February 2022 at 8pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 9th February 2022.

## **AGENDA**

Item		
1	1) To record apologies for absence not given in advance of the meeting 2) To receive apologies for absence given in advance of the meeting 3) To consider the approval of reasons given for absence	
2	To receive declarations of interest	
3	Confirmation of Minutes a To confirm the Minutes of the Meeting held on 18 January 2022	
4	Residents Issues (15mins allocated to receive residents representations to the Council) 1) Christmas lights on main street. Can the PC investigate having similar to other villages?	
5	Updates on actions agreed at previous meetings a Signing of deed for cemetery transfer b Improvement of Abbeystone Way access c Repair of the table at Chestnut Green d Deployment of the Tommy statue e Shredding of confidential waste f Internet banking	
6	Planning	Chair
	1) To agree consultation responses to the following planning proposals: a None received 2) To agree action pertinent to the appeal against planning decision for:-	

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Item		
	a Refusal of planning permission for Lawful development certificate associated with business to the east of 7 Orchard Close, Monk Fryston.  3) Decision Notices Received a Erection of first floor extension over existing single storey domestic sitting room, 106 Main Street, Monk Fryston, Selby - approved	
7	Finances	Clerk
	a <b>Authorised payments since last meeting:</b>  1 Clerks SO salary payment (£290)  b <b>Current Account</b>  Current Account as Statement to 2 February 2022 <span style="float: right;">£13907.95</span>  Previous Balance <span style="float: right;">£17994.55</span>  Cash received <span style="float: right;">£00.00</span>  Cheques issued and cleared <span style="float: right;">£4086.60</span> Cheques not cleared <span style="float: right;">£413.75</span>  Cash available when all cheques cleared <span style="float: right;">£13464.20</span>  c <b>Savings Accounts</b>  Yorkshire Bank (before January interest) <span style="float: right;">£19,113.00</span> Skipton BS <span style="float: right;">£73,723.75</span> Nationwide BS <span style="float: right;">£70,322.32</span>  d <b>Future Commitments / Income</b>  Liabilities as set out in Balance Sheet schedule <span style="float: right;">(-) £4552.75</span> Creditors <span style="float: right;">(+) £1518.00</span> Total Commitments (-) / Income (+) <span style="float: right;">(-) £3034.75</span>  e <b>Cash Book</b>  Cash Book Balance at 7 February 2022 <span style="float: right;">£13,464.20</span>  f <b>Current Account / Cash Book Reconciliation</b>  The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)  g <b>Expenditure / Budget comparison</b>  The comparative expenditure through to the end of January was £31,600 against a forecast of £20,300.  h <b>Audit Control</b>  Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.	
8	Clerks Update	Clerk

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	<ul style="list-style-type: none"> <li>a SDC have requested that the fence at 34 Main Street should be subject to a planning application</li> <li>b NYCC have been requested to rectify the faulty street light outside 10 Mill Close</li> <li>c The contractor has been appointed for the work at Chestnut Green</li> <li>d A planning application has been submitted to SDC for the portacabin at the car wash site but it has yet to be validated</li> <li>e A new cable has been purchased for connecting the PC to the projector at a cost of £11.99</li> <li>f SDC has replaced the Water Lane and Main Street street signs with new as requested by the PC.</li> </ul>	
9	Motions ( <i>in bold italic</i> )	Chair
	<ul style="list-style-type: none"> <li>a <b><i>To make payments in accordance with payments schedule</i></b> (issued under separate cover)</li> <li>b <b><i>To agree to holding the Annual Parish Meeting at the Community Centre on Thursday 7 April at 8pm</i></b> (subject to room availability)</li> <li>c <b><i>To cut the free-standing hedge opposite 12 Chestnut Green down to the ground and grub up the roots</i></b></li> <li>d <b><i>To appoint a working party of up to three councillors to review Council policies and procedures and appoint a Lead for this group</i></b></li> <li>e <b><i>To approve the final copy of the Newsletter and agree number of prints and printing costs.</i></b> Newsletter and quotations issued under separate cover.</li> <li>f <b><i>To accept the updated asset register as reviewed subject to the final updates being added to the register of items as discussed at January meeting; lamposts, Christmas decorations, items at specified address in the village.</i></b> Asset Register issued under separate cover.</li> <li>g <b><i>To appoint a working party of up to three councillors to produce a policy for Council Tendering and appoint a Lead for this group</i></b></li> <li>h <b><i>To disband the present Village Decorations Committee and reintroduce a Village Planting Group and to agree its Terms of Reference</i></b> (document issued under separate cover refers)</li> <li>i <b><i>To appoint two councillors and the clerk to produce a starter pack for new members with the Clerk as the Lead for this group</i></b></li> <li>j Confidential Item. <b><i>To consider the tenders received for the 3 year fixed term grass cutting contract and to appoint a contractor</i></b></li> <li>k <b><i>To agree the lease for the Triangle</i></b> (document issued under separate cover refers)</li> <li>l <b><i>To agree the terms of reference for the Newsletter</i></b> (document issued under separate cover refers)</li> <li>m <b><i>To purchase campaign materials in support of the '20s Plenty' campaign, to be displayed around the village:</i></b> <ul style="list-style-type: none"> <li>a) <b><i>purchase of 2xbanners at a cost of approx. £80</i></b></li> <li>b) <b><i>purchase of 100xwindow stickers at a cost of approx. £44</i></b></li> <li>c) <b><i>purchase of 100xwheelie bin stickers at a cost of approx. £90</i></b></li> </ul>                     document issued under separate cover refers.                 </li> <li>n <b><i>To purchase public notice signs up to £30, the signs would be to advise against dog fouling urination</i></b></li> <li>o <b><i>To take over the responsibility for the insurance of the cemetery</i></b></li> </ul>	

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Item		
	p <b><i>To identify any items requiring repair and / or maintenance</i></b>	
10	Discussion Items	Chair
	a Residents issues received under item 4 b Forming a Project Management Group to track all activities	
11	Updates	Lead
	a Burial Committee. b Village Decoration c Projects Working Party Group d Highways and Footpaths Group e Comms Group	Cllr SW Cllr SW Cllr SW Cllr SW Cllrs MB, SE
12	Correspondence	
	<b>POST IN</b> a Virgin Bank Statement <b>POST OUT</b> a Clearvision Window Cleaning Services payment b MF & H Community Association payment c HMRC payment d letter to NYCC re 20's Plenty campaign	
13	Items For Next Meeting	All
	a Items to be with Clerk before 8th March for next meeting on 15th March	