

## Monk Fryston Parish Council

**DRAFT subject to agreement at next meeting**

Minutes of Meeting held 21 May 2024 held at the Community Centre, Old Vicarage Lane

Present: Cllrs Nigel Spofforth (NS), Ryan Geldard (RG), Ken Dent (KD), Bill Holmes (BH)

Clerk: Philip Scott and one resident

The Chairman Cllr Spofforth opened the meeting at 7.50pm

Item		Action
1	<ul style="list-style-type: none"> <li>a To receive apologies for absence given in advance of the meeting. <a href="#">Received from Cllrs Shaw and Kitching</a></li> <li>b To record apologies for absence not given in advance of the meeting. <a href="#">None received</a></li> <li>c To consider the approval of reasons given for absence. <a href="#">Approved for Cllrs Shaw and Kitching</a></li> </ul>	
2	<ul style="list-style-type: none"> <li>a Declarations of interest: <a href="#">None declared</a></li> <li>b To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g. <a href="#">The Chairman gave notice that he would be treating Items 8h and 8i as one when moved. Notice given by Cllr Holmes regarding Item 8l</a></li> </ul>	
3	Confirmation of Minutes	
	<ul style="list-style-type: none"> <li>a To confirm as an accurate record the Minutes of the Meeting held on 16 April 2024. <a href="#">Agreed at previous APCM meeting</a></li> </ul>	
4	Residents Issues (15 mins)	
	<ul style="list-style-type: none"> <li>a                             <ul style="list-style-type: none"> <li><a href="#">a) A presentation from a resident was received expressing concerns about the difficulty of safely crossing Main Street and the lack of a means for younger people to express their views and have a safe space for them in their leisure time.</a></li> <li><a href="#">b) Cllr BH tabled problems caused by parked cars at the entrance to Deer Park Court</a></li> </ul> </li> </ul>	
5	Planning	
	<ul style="list-style-type: none"> <li>1 To agree consultation responses to the following planning proposals:</li> <li>a Demolition of existing conservatory and construction of single storey rear extension and partial garage conversion, Cherry Garth, Selby Road, Monk Fryston. <a href="#">Agreed no comments or observations</a></li> <li>2 Decision notices received</li> <li>a Air Source Heat Pump (ASHP) installation at this property. 10kW aroTherm plus Vaillant Heat Pump located at the back at the property, Glenside Cottage, 2 Lumby Lane, Monk Fryston – Granted with conditions. <a href="#">Noted</a></li> <li>b Application of 150 mm thick external wall insulation, render finished, replacement of existing fenestration with triple glazed timber framed windows and doors, installation of air source heat pump, internal remodelling and conversion of part of roofspace to create additional residential accommodation and installation of photovoltaic solar panels, Brecks Farm Cottage, Selby Road, Monk Fryston – Granted with conditions. <a href="#">Noted</a></li> </ul>	Chair
6	Finances	Clerk
	<ul style="list-style-type: none"> <li>a <b>Authorised payments since last meeting:</b> 7 payments totalling £1944.17. Schedule issued under separate cover refers. <a href="#">Noted</a></li> <li>b <b>Current Account</b></li> </ul>	

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	<p>Current Account as Statement to 30 April 2024 <span style="float: right;">£53,925.90</span></p> <p>Previous Balance <span style="float: right;">£24,396.99</span></p> <p>Cash received <span style="float: right;">£31,117.91</span></p> <p>Payments issued and cleared <span style="float: right;">£1,589.00</span></p> <p>Payments not cleared <span style="float: right;">£355.17</span></p> <p>Cash available when all payments cleared <span style="float: right;">£53,570.73</span></p> <p><b>c Savings Accounts</b></p> <p>Yorkshire Bank (account now closed) <span style="float: right;">£00.00</span></p> <p>Skipton BS <span style="float: right;">£74,759.50</span></p> <p>Nationwide BS <span style="float: right;">£74638.30</span></p> <p><b>d Future Commitments / Income</b></p> <p>Liabilities as set out in Balance Sheet schedule <span style="float: right;">(-) £14963.29</span></p> <p>Creditors <span style="float: right;">(+) £1951.38</span></p> <p>Total Commitments (-) / Income (+) <span style="float: right;">(-) £13011.91</span></p> <p><b>e Cash Book</b></p> <p>Cash Book Balance at 15 May 2024 <span style="float: right;">£53,570.73</span></p> <p><b>f Current Account / Cash Book Reconciliation</b></p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). <a href="#">Noted</a></p> <p><b>g Capital Reserve Statement to 1 May</b></p> <p>Amount ring-fenced for capital expenditure is £148,453. <a href="#">Noted</a></p> <p>Amount ring-fenced for CIL expenditure is £4,271. <a href="#">Noted</a></p> <p>Amount reserved for Commitments and Liabilities is £12,352. <a href="#">Noted</a></p> <p>Remaining reserve for non-capital expenditure is £27,893. <a href="#">Noted</a></p> <p><b>h Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. <a href="#">Confirmed</a></p>	
7	Clerks Update	
	<p><b>a</b> The accounts have been sent to the internal auditor. <a href="#">Noted</a></p> <p><b>b</b> The work associate with the PC's new noticeboard has been completed and the old one removed. <a href="#">Noted</a></p> <p><b>c</b> The order for the planting has been placed based on an amended specification following a discussion with the supplier of the planters and a value engineering discussion with the supplier of the plants. The revised cost is £1525 although this may be subject to amendment as the work progresses. The planting has been purchased and the planting out is scheduled for w/c 20 May and w/c 27 May, the latter subject to the delivery of the replacement planters. <a href="#">Noted</a></p> <p><b>d</b> The Norton internet protection subscription has been renewed. <a href="#">Noted</a></p> <p><b>e</b> The precept for the first half of the year has been received from NYC. <a href="#">Noted</a></p> <p><b>f</b> One of the Ipads on loan to the Playschool has proved faulty and has been returned to the supplier. A replacement is in the process of being obtained. <a href="#">Noted</a></p>	

Item		Action
8	Resolutions	
	<ul style="list-style-type: none"> <li>a To make payments in accordance with payments schedule. <a href="#">Agreed 5 payments totalling £5230.87 (details issued under separate cover)</a></li> <li>b To agree the Annual Return Governance Statement (draft document issued under separate cover). <a href="#">Agreed with a 'yes' assertion for statements 1 to 8.</a></li> <li>c To agree the Bank Reconciliation Statement, the Annual Return Accounting Statement and the Explanation of Variances (documents issued under separate cover). <a href="#">Agreed</a></li> <li>d To agree to renew the Council's insurance with Clear Councils insurance renewal invitation for a premium of £465.49. Renewal email 22 April sent under separate cover. <a href="#">Agreed</a></li> <li>e To appoint members to the Planting Group. <a href="#">Cllrs BH and AS appointed</a></li> <li>f To appoint members to the Comms Group. <a href="#">No one appointed</a></li> <li>g To appoint member(s) to the Highways and Footpaths Group. <a href="#">Cllrs BH, AS and RG appointed</a></li> <li>h To have additional Christmas lights in the Water Lane Chestnut Green Old Vicarage Lane area of the village. <a href="#">Agreed</a></li> <li>i To have additional Christmas lights along Main Street in the village. <a href="#">Agreed to develop for further consideration a specific proposal over and above the foregoing decision in item 8h.</a></li> <li>j To agree members of working party to steer Christmas lights installation. <a href="#">Agreed Cllrs BH, RG and KD as members</a></li> <li>k To consider the draft Noticeboard policy and to agree its adoption with any agreed amendments. <a href="#">Agreed to adopt as drafted.</a></li> <li>l To receive an update on the Section 56 Notice served on NYC and to agree the content of a response letter. <a href="#">The content of a draft letter presented to the meeting by Cllr Holmes was agreed for sending to NYC along with the intention to update the local MP and Mayor of the response</a></li> <li>m To receive an update on the progress of developing the PC's policy for the management of risk. <a href="#">Cllrs BH and RG are collaborating on developing the policy</a></li> <li>n To request the contractors to erect the replacement bus shelter in the Square. <a href="#">Agreed</a></li> <li>o To identify any items requiring repair and / or maintenance and agree appropriate action. <a href="#">Agreed to reconstruct and reinstate the pole and post in front of The Crown</a></li> </ul>	
9	Discussion Items	
	<ul style="list-style-type: none"> <li>a Residents issues received under item 4 <a href="#">on item 4a) there was no further discussion</a> <a href="#">on item 4b) the conclusion was to ask NYC if there was any appropriate action that could be taken</a></li> <li>b The withdrawal of the offer to provide a TRO for Fryston Common Lane. <a href="#">The consensus view was that the only way to make any progress now was to record and report incidents</a></li> <li>c Is it appropriate to reconsider the expenditure of circa £20K to underpin the PC's request for a 20mph zone on Water Lane in the vicinity of the school in the light of recent events? <a href="#">Councillors were of the view that although the PC had requested a cost from North Yorkshire there was no commitment or agreement to proceed. Notwithstanding this the thought was that the matter would be better addressed after this coming Thursday's meeting with Highway representatives.</a></li> </ul>	
10	Updates on actions agreed at previous meetings (PC's Action Tracker refers)	
	a <a href="#">Not discussed</a>	
11	Committee and Group Updates	
	a Burial Committee. <a href="#">The JBC is still without a Clerk and duties are being shared between members in the interim. A tidy up is to be arranged.</a>	Cllr NS

Item		Action
	b Planting Group. <a href="#">Nothing further</a> c Road Safety Working Party. <a href="#">Nothing further</a> d Highways and Footpaths Group. <a href="#">Nothing further</a> e Comms Group. <a href="#">Nothing further</a>	Clerk
12	Correspondence	
	a Schedule of post received and issued since the last meeting. <a href="#">No aspects raised</a>	
13	Items For Next Meeting	
	a Items to be with Clerk before 10th June for next meeting on 18 June. <a href="#">Noted</a>	All

The meeting closed at 9.38pm