

# Monk Fryston Parish Council

## **NOTICE OF MEETING**

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 18 February 2025 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 13 February 2025

## **AGENDA**

Item		Lead
1	<b>Apologies</b>	
	a To receive apologies for absence given in advance of the meeting	
	b To record apologies for absence not given in advance of the meeting	
	c To consider the approval of reasons given for absence	
2	<b>Declarations of Interest</b>	
	a To receive declarations of interest	
	b To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g.	
	c To receive early verbal notice of any Councillor's intention to raise motions at the meeting that do not require written notice as per Standing Order 10.	
3	<b>Confirmation of Minutes</b>	
	a To confirm as an accurate record the Minutes of the Meeting held on 21 January 2025.	
	b To witness signature and initialling of the hard copy of the minutes by the Chairman.	
4	<b>Discussion with Cllr T Grogan on parish matters under the remit of NYC</b>	
5	<b>Residents Issues</b> (15mins allocated to receive residents representations to the Council)	
	a None received	
6	<b>Planning</b>	Chair
	1) To agree consultation responses to the following planning proposals:	
	a Application for consent to fell 1no Beech Tree (T1) and replace with another tree nearby covered by TPO 6/2007, The Bungalow, 10 Old Vicarage Lane, Monk Fryston	
	2) Decision notices received	
	a Erection of a single dwelling and conversion and extensions to existing buildings to form 3 further dwellings and demolition of buildings, Home Farm 85 Main Street Monk Fryston West Yorkshire LS25 5DU – Granted with Conditions	
	b Change of use of land for installation of two shipping containers to provide storage facilities on the school field, Monk Fryston Church Of England Primary School, Chestnut Green, Monk Fryston – Granted with Conditions	

# Monk Fryston Parish Council

Item		Lead												
7	<b>To receive the Financial Officers Report</b>	Clerk												
a	<p><b>Bank Statements received since last meeting</b></p> <p>Received for Unity Trust Bank Current Account to 31 January 2025 and Lloyds Bank Mastercard to 3 February 2025 and presented for signature by two Councillors.</p>													
b	<p><b>UTB Current Account</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 85%;">Statement to 31 January 2025</td> <td style="text-align: right;">£27,227.97</td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">£28,358.62</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Payments issued and cleared</td> <td style="text-align: right;">£1130.65</td> </tr> <tr> <td>Payments not cleared</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Cash available when all payments cleared</td> <td style="text-align: right;">£27,227.97</td> </tr> </table>	Statement to 31 January 2025	£27,227.97	Previous Balance	£28,358.62	Cash received	£00.00	Payments issued and cleared	£1130.65	Payments not cleared	£0.00	Cash available when all payments cleared	£27,227.97	
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c	<p><b>Cash Book</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 85%;">Cash Book Balance at 31 January 2025</td> <td style="text-align: right;">£27,227.97</td> </tr> </table>	Cash Book Balance at 31 January 2025	£27,227.97											
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d	<p><b>Cash Book Reconciliation</b></p> <p>Scribe reconciliation statement refers (issued under separate cover)</p>													
e	<p><b>Mastercard Account</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 85%;">Statement to 3 February (payment due 16 February)</td> <td style="text-align: right;">-£3.00</td> </tr> </table>	Statement to 3 February (payment due 16 February)	-£3.00											
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f	<p><b>Cash Available when all payments cleared</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 85%;">Cash Book balance (c above) less Mastercard account (e above)</td> <td style="text-align: right;">£27,224.97</td> </tr> </table>	Cash Book balance (c above) less Mastercard account (e above)	£27,224.97											
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g	<p><b>Savings Accounts</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 85%;">Skipton BS</td> <td style="text-align: right;">£78,684.37</td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">£74,638.30</td> </tr> </table>	Skipton BS	£78,684.37	Nationwide BS	£74,638.30									
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h	<p><b>Future Commitments / Income</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 85%;">Liabilities</td> <td style="text-align: right;">(-) £5026.00</td> </tr> <tr> <td>Creditors</td> <td style="text-align: right;">(+) £4295.23</td> </tr> <tr> <td>Total Commitments (-) / Income (+)</td> <td style="text-align: right;">(-) £730.07</td> </tr> </table>	Liabilities	(-) £5026.00	Creditors	(+) £4295.23	Total Commitments (-) / Income (+)	(-) £730.07							
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i	<p><b>Capital Reserve Statement</b></p> <p>Amount ring-fenced for capital expenditure is £148,453.            Amount ring-fenced for CIL expenditure is £0 (fully expended)            Remaining reserve for non-capital expenditure is £18,929.</p>													
j	<p><b>Audit Control</b></p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.</p>													
8	<b>Clerks Update</b>	Clerk												
a	<p>The 3-year term contract has been renewed with S G Landscapes.</p>													

# Monk Fryston Parish Council

Item	Lead
b The order has been placed for the tree report for Chestnut Green.	
<b>9 Motions</b> <i>(in bold italic)</i>	Chair
a <b><i>To make payments in accordance with payments awaiting authorisation schedule</i></b> (Appendix B refers)	
b <b><i>To agree to holding the Annual Parish Meeting at the Community Centre on Thursday 10 April at 8pm (subject to room availability).</i></b>	
c <b><i>To agree the proposals for Summer planting.</i></b> Email 09.02.25 issued under separate cover refers.	
d <b><i>To agree the responses to the Survey for NYC Gypsy and Traveller Accommodation Assessment.</i></b> NYC email 15.01.25 refers	
e <b><i>To purchase a lidded storage box for storage of archive material in the shed. Cost not to exceed £20.</i></b>	
f <b><i>To identify any items requiring repair and / or maintenance and to determine appropriate action</i></b>	
<b>10 Discussion Items</b>	Chair
a Residents issues received under item 4	
b Barristers report on Mount and s56 (issued under separate cover)	
c Utilisation of the PC's 'Action Tracker'	
<b>11 Updates on actions agreed at previous meetings</b>	
<b>12 Committee, Group and other updates</b>	Various
a Burial Committee.	Cllr NS
b Planting Group	Cllr AS
c Highways and Footpaths Group	Cllr RG
d SSE community meeting	Cllr BH
<b>13 Correspondence</b>	
<b>POST IN</b>	
a Lloyds Bank notice of change of direct debit reference number	
<b>POST OUT</b>	
a None	
<b>14 Items For Next Meeting</b>	All
a Items to be with Clerk before 10 March for next meeting on 18 March	

# Monk Fryston Parish Council

## Appendix A

### EXPENDITURE SINCE LAST MEETING

Description	Supplier	(£) Payment
Monthly service charge	Lloyds Bank plc	3.00
PAYE tax	HMRC	246.80
Winter gritsand	D&R Group	420.00
Donation for wreath	The Royal British Legion	30.00
Clerks salary	Philip Scott	355.17
JBC Clerk's salary	Sarah Burton	69.68
Bank Service charge	Unity Trust Bank	6.00

### INCOME SINCE LAST MEETING

None

## Appendix B

### PAYMENTS AWAITING AUTHORISATION

Description	Supplier	(£) Payment
Fees for legal advice re s56 matter	Matthew White (Barrister)	2,520.00
Room Hire	MF and H Community Association	20.00
Remove Christmas motifs	Acorn Festive Lights	396.00
Tree removals	S G Parkin Landscapes	250.00
Fee for accident claim recovery (vat element)	DAC Beachcroft Limited	160.00
Monthly service charge	Lloyds Bank plc	3.00



Mr P Scott  
Monk Fryston Parish Council  
24 Moss Row  
Wilsden  
Bradford  
BD15 0EP

Planning Services (Selby Area)  
North Yorkshire Council  
Civic Centre  
Doncaster Road  
Selby  
North Yorkshire  
YO8 9FT  
Email: [ppu.sel@northyorks.gov.uk](mailto:ppu.sel@northyorks.gov.uk)  
Tel: 0300 1312131  
Web: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

Our Ref        ZG2025/0016/TPO  
Date            20 January 2025

Dear Sir/Madam

**CONSULTATION ON PLANNING APPLICATION**

**PROPOSAL:**     Application for consent to fell 1no Beech Tree (T1) and replace with another tree nearby covered by TPO 6/2007  
**LOCATION:**      The Bungalow, 10 Old Vicarage Lane, Monk Fryston

The above planning application was received as valid on 7 January 2025.

To view the planning application files electronically, please use the authority's 'PublicAccess' website at <https://public.selby.gov.uk/online-applications/> and follow the instructions given. The information will be available within 24 hours on receipt of this e-mail.

You can submit your comments via Public Access, by email [planningcomments.sel@northyorks.gov.uk](mailto:planningcomments.sel@northyorks.gov.uk) or by post to the above postal address . If I have not received your written observations by 10 February 2025 it will be assumed you do not have any to make. Please note that any comments you make will be placed on the relevant file, which is available for public inspection in the office and on the internet.

An information leaflet providing examples of the type of material considerations we are able to consider when we determine planning applications can be found at [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

To find out if the application is to be considered by the Planning Committee you should contact this office and where applications are to be determined by Committee it may be possible to address the meeting. Please contact the Plans Processing Unit on 0300 1312131 for further details regarding the procedure to follow.

I look forward to receiving your comments in due course.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Trevor Watson", written over a horizontal line.

Trevor Watson  
Assistant Director - Planning

# Observations of Monk Fryston Parish Council

**Observation sheet to be returned to District Council on or before 10 February 2025**

Our Reference:	ZG2025/0016/TPO	Team:	South Team
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Proposal:	Application for consent to fell 1no Beech Tree (T1) and replace with another tree nearby covered by TPO 6/2007
Location:	The Bungalow, 10 Old Vicarage Lane, Monk Fryston

*Observations of the Parish/Town Council meeting:*

**Monk Fryston Parish Council**  
**RECONCILIATION - Unity Trust Bank 09-02-2025**

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From Accounts .....	£27,227.97
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Payments not cashed .....	Add .....
Receipts not entered .....	Subtract .....

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<b>Statement should be .....</b>	<b>£27,227.97</b>
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