

Monk Fryston Parish Council

NOTICE OF MEETING

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 19 November 2024 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 14 November 2024

AGENDA

Item		Lead
1	Apologies	
	a To receive apologies for absence given in advance of the meeting	
	b To record apologies for absence not given in advance of the meeting	
	c To consider the approval of reasons given for absence	
2	Declarations and Early Verbal Notices	
	a To receive declarations of interest	
	b To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g.	
	c To receive early verbal notice of any Councillor's intention to raise motions at the meeting that do not require written notice as per Standing Order 10.	
3	Confirmation of Minutes	
	a To confirm as a true and accurate record the minutes of the Extra-Ordinary meeting held on 28 October 2024	
4	Residents Issues (15mins allocated to receive residents representations to the Council)	
	a To receive a representation from the Community Association on the subject of the CA's aspiration to improve its external recreational facilities.	
5	Planning	Chair
	1) To agree consultation responses to the following planning proposals:	
	a Certificate of lawfulness for the existing siting of a general purpose agricultural building measuring 20.00m x 10.00m on agricultural land, Bumble Barn, Green Lane, Monk Fryston	
	b Light Valley Solar Farm Scoping Opinion request to the Planning Inspectorate including site adjacent to A63, Monk Fryston	
	2) Decision notices received	
	a None received	
6	To receive the Financial Officers Report	Clerk
	a Payments since last meeting:	
	Appendix A refers	
	b UTB Current Account	
	Current Account as Statement to 31 October 2024	£36,406.12
	Previous Balance	£40,001.61
	Cash received	£00.00
	Cheques issued and cleared	£3595.49

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Item		Lead
	Cheques not cleared	£00.00
	Cash available when all cheques cleared	£36,406.12
c	Savings Accounts	
	Skipton BS	£78,684.37
	Nationwide BS	£74,638.30
d	Future Commitments / Income	
	Liabilities as set out in Balance Sheet schedule	(-) £8248.00
	Creditors	(+) £2306.06
	Total Commitments (-) / Income (+)	(-) £5941.94
e	Cash Book	
	Cash Book Balance at 11 November 2024	£36,406.12
f	Current Account / Cash Book Reconciliation	
	The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above)	
g	Capital Reserve Statement	
	Amount ring-fenced for capital expenditure is £148,453.	
	Amount ring-fenced for CIL expenditure is £713	
	Remaining reserve for non-capital expenditure is £34,421	
h	Audit Control	
	Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.	
7	Clerks Update	Clerk
a	The Nationwide BS has reduced it's interest rate on the PC's Business Account to 4.15% AER	
b	Some discrepancies were identified in the authorised payments set up for agreement at the last meeting. 1) The payment to PKF Littlejohn should have read £252. The £210 figure approved was the net amount before VAT 2) The £365 approved payment to S J Parkin should have read £205. Payments were made on the correct figures after discussion with the authorising councillors Holmes and Dent	
8	Motions <i>(in bold italic)</i>	Chair
a	To make payments in accordance with payments awaiting authorisation schedule (Appendix B refers)	
	To consider the External Auditors report and to agree any ensuing action (email 27.09.24 refers)	
b	To agree to obtain formal advice at a cost of £2100 plus vat from St Johns Chambers 101 Victoria Street, Bristol with respect to maintenance of 'the mount'. Advice to be given with developed answers to the following questions :-	
	a) To review the information and documentation (issued to them on the 18th September) and advise if the case that the Parish Council is putting forward is valid or not.	
	b) If there is a valid case advise what further steps the Parish Council can take to ensure the highway is maintained at public expense.	
	c) Advise if the Parish Council can claim back any incurred costs from NYC should the case be valid.	

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Item	Lead
<p>d) Anything St Johns Chambers considers would also be appropriate. BH email 9 November 2024 issued under sparate cover refers</p>	
c	<p>To agree virement of the 2024/25 budget of £2520 from the reserve account to a new budget line of 'Legal Advice'</p>
d	<p>To consider and agree the 2025/2026 precept and supporting budget (draft issued under separate cover)</p>
e	<p>To delegate to the Clerk authority to pay against any invoices falling due before the January meeting</p>
f	<p>To agree a procedure for addressing any planning application consultations that fall due before the January meeting</p>
g	<p>To purchase and gift a 12ft Christmas tree to the Church as part of the PC's Christmas decorations initiative in the village. Approximate cost £120 ex vat</p>
h	<p>To consider the matter raised by South Milford Parish Council concerning the planning application for the extraction and processing of magnesian limestone on land off A63, Lumby, North Yorkshire and to decide any appropriate action</p>
i	<p>To consider the reply received from Sherburn Aero Club in response to the PC's complaint about aircraft activities and to determine any appropriate action (email 21 October 2024 issued under separate cover refers)</p>
j	<p>To receive an update from Cllr Holmes on the responses for the section 56 enquiries</p>
k	<p>To consider and agree any response to NYC Highways stated position with regard to the extent of the yellow lines that define the no parking area on Water Lane (NYC email 26.09.24 refers)</p>
l	<p>To consider and agree a budget for the remainder of the year. Q3.Q4 document issued under separate cover.</p>
m	<p>To consider the communication received from Monk Fryston United Football Club and to agree any appropriate action. Email 8.10.24 refers</p>
n	<p>To identify any items requiring repair and / or maintenance and to determine appropriate action</p>
9	<p>Discussion Items Chair</p>
a	Residents issues received under item 4
b	External notices for Noticeboard
10	Updates on actions agreed at previous meetings
11	Committee and Group updates Various
a	Burial Committee. Cllr NS
b	Planting Group Cllr AS
c	Highways and Footpaths Group Cllr RG
12	Correspondence
	POST IN
a	Nationwide BS: notification of interest rate change
	POST OUT
a	Letter to Sherburn Aero Club
13	Items For Next Meeting All
a	Items to be with Clerk before 13 January for next meeting on 21 January

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Appendix A

EXPENDITURE AND INCOME SINCE LAST MEETING

Description	Supplier	(£) Payment
Power points to lamp posts (2023)	North Yorkshire Council	1174.34
Watering of plants	White Rose Plants	-420.00
Grass cutting etc	S G Parkin Landscapes	-365.00
Room Hire	MF and H Community Association	-20.00
Watering of plants	White Rose Plants	-280.00
Electrical infrastructure work to lamp posts	Acorn Festive Lights	-3,426.00
Grant to MF Netball Club	Monk Fryston Netball Club	-500.00
Clerks salary	Monk Fryston Parish Council	-354.97
JBC Clerk's salary	MF, H & BS Joint Burial Committee	-69.68
Precept	North Yorkshire Council	11,079.00
Bank Service charge	Unity Trust Bank	-18.00
Supply and delivery of plants	White Rose Plants	-1,433.84
ICO data protection fee	Information Commissioners Office	-40.00
Monthly service charge	Lloyds Bank plc	-3.00
PAYE tax	HMRC	-246.80
External audit fee	PKF Littlejohn	-252.00
Grass cutting etc	S G Parkin Landscapes	-205.00
Room Hire	MF and H Community Association	-20.00
Bus shelter and bench cleaning	Clearvision Window Cleaning Services	-70.00
Grass cutting etc	S G Parkin Landscapes	-405.00
JBC Clerk's salary	MF, H & BS Joint Burial Committee	-69.68
Clerks salary	Monk Fryston Parish Council	-355.17
Service charge	Unity Trust Bank	-5.40

Appendix B

PAYMENTS AWAITING AUTHORISATION

Description	Supplier	(£) Payment
Room Hire	MF and H Community Association	20.00
Supply and delivery of Christmas light motifs etc	Acorn Festive Lights	828.00
Monthly service charge	Lloyds Bank plc	-3.00

Mr P Scott
Monk Fryston Parish Council
24 Moss Row
Wilsden
Bradford
BD15 0EP

Planning Services (Selby Area)
North Yorkshire Council
Civic Centre
Doncaster Road
Selby
North Yorkshire
YO8 9FT
Email: ppu.sel@northyorks.gov.uk
Tel: 0300 1312131
Web: www.northyorks.gov.uk

Our Ref ZG2024/1160/CPE
Date 13 November 2024

Dear Sir/Madam

CONSULTATION ON PLANNING APPLICATION

PROPOSAL: Certificate of lawfulness for the existing siting of a general purpose agricultural building measuring 20.00m x 10.00m on agricultural land
LOCATION: Bumble Barn, Green Lane, Monk Fryston

The above planning application was received as valid on 7 November 2024.

To view the planning application files electronically, please use the authority's 'PublicAccess' website at <https://public.selby.gov.uk/online-applications/> and follow the instructions given. The information will be available within 24 hours on receipt of this e-mail.

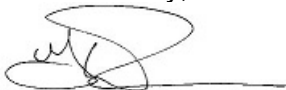
You can submit your comments via Public Access, by email planningcomments.sel@northyorks.gov.uk or by post to the above postal address . If I have not received your written observations by 4 December 2024 it will be assumed you do not have any to make. Please note that any comments you make will be placed on the relevant file, which is available for public inspection in the office and on the internet.

An information leaflet providing examples of the type of material considerations we are able to consider when we determine planning applications can be found at www.northyorks.gov.uk

To find out if the application is to be considered by the Planning Committee you should contact this office and where applications are to be determined by Committee it may be possible to address the meeting. Please contact the Plans Processing Unit on 0300 1312131 for further details regarding the procedure to follow.

I look forward to receiving your comments in due course.

Yours faithfully,



Trevor Watson
Assistant Director - Planning

Observations of Monk Fryston Parish Council

Observation sheet to be returned to District Council on or before 4 December 2024

Our Reference:	ZG2024/1160/CPE	Team:	South Team
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Proposal:	Certificate of lawfulness for the existing siting of a general purpose agricultural building measuring 20.00m x 10.00m on agricultural land
Location:	Bumble Barn, Green Lane, Monk Fryston

Observations of the Parish/Town Council meeting:

BUDGETED EXPENDITURE FOR YEAR	EXPENDITURE TO DATE	SECOND HALF FORECAST	FINAL OUT-TURN FORECAST	
£54,189	£15,966.18	£19,351.93	£35,318.11	
Definite Fixed Costs	12660	8,200	4371	12571
Clerks Salary	5,490.00	2,624.22	2866	5490
Statutory Insurance	450.00	465.49	0	465
JBC Precept	1,695.00	1,691.26	0	1691
Internal and External Audits	425.00	210.00	215	425
Grass Cutting	3,500.00	2,210.00	1290	3500
Electricity for Lighting	1,100.00	999.38		999
Definite Variable Costs	2218	303	1915	2218
Office Running Expenses	1,000.00	99.23	901	1000
Banking Costs	108.00	54.00	54	108
Website Costs	0.00	0.00	0	0
Room Hire	300.00	150.00	150	300
Councillor Expenses	210.00	0.00	210	210
Winter Gritsand	600.00	0.00	600	600
Optional Costs	39311	£7,462.60	13066	20529
Grants	1,719.00	500.00	1219	1719
Professional Memberships	482.00	344.00	138	482
Training	850.00	0.00	425	425
Planting	3,500.00	2,715.00	1433	4148
Christmas Lighting	6,000.00	3,833.62	2166	6000
Cleaning of bus shelters and benches	350.00	60.00	290	350
Newsletters x4	700.00	0.00	350	350
VAS sign maintenance	10.00	0.00	10	10
Lighting Repairs	200.00	0.00	200	200
Fence painting (Mount)	1,500.00	0.00	1500	1500
MUGA planning application	500.00	0.00	0	0
Chestnut green tree inspections	1,500.00	0.00	1000	1000
MUGA seed fund	15,000.00	0.00	0	0
Relocation of CG bench	3,000.00	0.00	2650	2650
Traffic scheme Water Lane	2,500.00	0.00	0	0
Gate at Triangle	1,500.00	0.00	0	0
Footpath repair		0.00	975	975
Post and rail repair		0.00	650	650
Lease of Triangle land		0	60	60
Hazard tape		1.66	0	0
Magnets for Notice Board		8.32	0	0

Includes accounting software

2024 paid for in advance

BUDGET BUILD UP FOR 2025.2026 – POSTED DRAFT

Item	2024.25	2025.26		
		0.00%	2.50%	5.00%
1 Clerks Salary	5,490.00	5,490.05	5,627.30	5,764.55
2 Statutory Insurance	450.00	465.49	477.13	488.76
3 Burial Committee	1,695.00	1,450.00	1,450.00	1,450.00
4 Internal and External Audits	425.00	425.00	435.63	446.25
5 Grass Cutting	3,500.00	3,500.00	3,587.50	3,675.00
6 Electricity for Lighting	1,100.00	999.38	1,024.36	1,049.35
7 Office Running Expenses	500.00	512.20	525.00	537.80
8 Banking Costs	108.00	117.07	120.00	122.93
9 Website Costs		300.49	308.00	315.51
10 Room Hire	300.00	300.00	300.00	300.00
11 Councillor Expenses	210.00	210.00	210.00	210.00
12 Winter Gritsand	600.00	243.90	250.00	256.10
13 Grants	1,719.00			
14 Professional Memberships	482.00	481.95	494.00	506.05
15 Training	850.00	500.00	500.00	500.00
16 Planting	3,500.00	4,156.10	4,260.00	4,363.90
17 Christmas Lighting	6,000.00	975.61	1,000.00	1,024.39
18 Cleaning of bus shelters and bench	350.00	366.83	376.00	385.17
19 Newsletters x4	700.00	699.51	717.00	734.49
20 VAS sign maintenance	10.00	10.00	10.00	10.00
22 Lighting Repairs	200.00	200.00	205.00	210.00
28 Fence painting (Mount)	1,500.00	1,500.00	1,500.00	1,500.00
29 MUGA planning application	500.00			
30 Accounting software	500.00	478.05	490.00	501.95
39 Lease of Triangle land		60.00	60.00	60.00
44 Chestnut Green tree work	1,500.00	1,500.00	1,500.00	1,500.00
45 MUGA seed fund	15,000.00			
46 Relocation of CG bench	3,000.00			
47 Traffic scheme Water Lane	2,500.00			
48 Gate at Triangle	1,500.00			
TOTAL REQUIREMENT	54,189.00	24,941.63	25,426.92	25,912.21
PRECEPT	22,158.00	22,158.00	22,711.95	23,265.90
SHORTFALL FROM SAVINGS	32,031.00	2,783.63	2,714.97	2,646.31
ANALYSIS WITH FUNDING FROM SAVINGS				
Requirement	54189.00	24941.63	25426.92	25,912.21

Funded from Savings	32031.00	2783.63	2714.97	2,646.31
Council Tax Precept	22158.00	22158.00	22711.95	23,265.90
Band D Equivalents	452.21	449.97	449.97	449.97
Band D Charge	49.00	49.24	50.47	51.71
Increase £		0.24	1.48	2.71
Increase %		0.50	3.01	5.52

ANALYSIS WITHOUT FUNDING FROM SAVINGS

Requirement	54189.00	26222.46	26351.00	26,993.71
Funded from Savings		0.00	0.00	0.00
Council Tax Precept		26,222.46	26,351.00	26,993.71
Band D Equivalents		449.97	449.97	449.97
Band D Charge		58.28	58.56	59.99
Increase £		9.28	9.56	10.99
Increase %		18.93	19.52	22.43