

# Monk Fryston Parish Council

## **NOTICE OF MEETING**

I hereby give notice that a meeting of the Parish Council of the above-named Parish will be held at the Community Centre, Old Vicarage Lane on Tuesday 15 April 2025 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. Dated this 10 April 2025

## **AGENDA**

Item		Lead
1	<b>Apologies</b>	
	a To receive apologies for absence given in advance of the meeting	
	b To record apologies for absence not given in advance of the meeting	
	c To consider the approval of reasons given for absence	
2	<b>Declarations of Interest</b>	
	a To receive declarations of interest	
	b To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g.	
	c To receive early verbal notice of any Councillor's intention to raise motions at the meeting that do not require written notice as per Standing Order 10.	
3	<b>Confirmation of Minutes</b>	
	a To confirm as an accurate record the Minutes of the Meeting held on 18 March 2025.	
	b To witness signature and initialling of the hard copy of the minutes by the Chairman.	
4	<b>Discussion with Cllr T Grogan on parish matters under the remit of NYC</b>	
5	<b>Residents Issues</b> (15mins allocated to receive residents representations to the Council)	
	a None received	
6	<b>Planning</b>	Chair
	1) To agree consultation responses to the following planning proposals:	
	a Installation and operation of battery energy storage system (BESS) including energy storage units, substation, site access, landscaping and associated infrastructure, Land To The East Of, Rawfield Lane, Fairburn	
	b Listed building consent for internal alterations to include replacement concrete floor, strengthening of existing first floor joists, re-plastering, cladding of timber beam, opening up the wall between the kitchen and rear hall, replacement of 1980s staircase and repositioning of stud wall in bathroom (retrospective) 1 Malvern Mews, Monk Fryston.	
	2) Decision notices received	
	a Erection of a solar farm together with ancillary development thereto, Hillam Grange, Austfield Lane, Hillam - Refused	
	b Certificate of lawfulness for the existing siting of a general purpose agricultural building measuring 20.00m x 10.00m on agricultural land, Bumble Barn, Green Lane, Monk Fryston – certified lawful	
7	<b>To receive the Financial Officers Report</b>	Clerk

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Item	Lead
<b>a Bank Statements received since last meeting</b>	
Received for Unity Trust Bank Current Account to 31 March 2025, Lloyds Bank Mastercard to 2 April 2025 and Nationwide Building Society to 31 March 2025 and presented for signature by two Councillors.	
<b>b UTB Current Account</b>	
Statement to 31 March 2025	£21,838.26
Previous Balance	£23,872.97
Cash received	£00.00
Payments issued and cleared	£2,034.71
Payments not cleared	£00.00
Cash available when all payments cleared	£21,838.26
<b>c Cash Book Reconciliation</b>	
Scribe reconciliation statement to 31 March refers (issued under separate cover)	£21,838.26
<b>d Lloyds Mastercard Account</b>	
Statement to 2 April (payment due 16 April)	-£147.99
<b>e Savings Accounts</b>	
Skipton BS	£78,684.37
Nationwide BS (after £3,121.41 interest)	£77,759.71
<b>f Future Commitments / Income</b>	
Liabilities as set out in Balance Sheet schedule	(-) £3,424.99
Creditors	(+) £5,764.80
Total Commitments (-) / Income (+)	(+) £2,339.81
<b>g Expenditure / Budget comparison</b>	
The expenditure to date is £35,607 against a budget of £36,747.	
<b>h Capital Reserve Statement</b>	
Amount ring-fenced for capital expenditure is £148,453.	
Amount ring-fenced for CIL expenditure is £0 (fully expended)	
Remaining reserve for non-capital expenditure is £22,170.	
<b>i Audit Control</b>	
Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit.	
<b>8 Clerks Update</b>	Clerk
a	The PC's UK2 annual subscription has been renewed
b	The Nationwide interest rate has been reduced to 3.75%
c	Additional work has had to be carried out by S G Parkin in the Square because of the preponderance of pine needles affecting impacting on this year's weed treatment programme on Main Street
d	The order for the Summer planting and watering has been placed
e	The order for the new half barrels has been placed
f	Damage to one of the gates at Chestnut Green has been repaired by a resident without charge as a community service
g	The Community Association has been granted permission to display two VE Day

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Item	Lead
event banners on the Triangle gate	
9 <b>Motions</b> <i>(in bold italic)</i>	Chair
a <b><i>To make payments in accordance with payments awaiting authorisation schedule</i></b> (Appendix B refers)	
b <b><i>To agree the end of year Receipts and Payments and Debtors and Creditors statements setting out the PC's financial position at the financial year end.</i></b> Statements issued under separate cover	
c <b><i>To identify any items requiring repair and / or maintenance and to determine appropriate action</i></b>	
10 <b>Discussion Items</b>	Chair
a Residents issues received under item 4	
b Suggestions for articles for inclusion in the next edition of the Newsletter	
11 <b>Updates on actions agreed at previous meetings</b>	
12 <b>Committee, Group and other updates</b>	Various
a Burial Committee.	Cllr NS
b Planting Group	Cllr AS
c Highways and Footpaths Group	Cllr RG
d Community Association Play Area initiative	Cllr NS
13 <b>Correspondence</b>	
<b>POST IN</b>	
a Nationwide Building Society: Notification of interest rate change	
b Nationwide Building Society: year end statement	
<b>POST OUT</b>	
a None	
14 <b>Items For Next Meeting</b>	All
a Items to be with Clerk before 12 May for next meeting on 20 May	

# Monk Fryston Parish Council

## Appendix A

### EXPENDITURE SINCE LAST MEETING

Description	Supplier	(£) Payment
JBC Clerk's salary	S Burton	REDACTED
Clerks salary	P Scott	REDACTED
Bank Service charge	Unity Trust Bank	6.00
Monthly service charge	Lloyds Bank plc	3.00
Bus shelter and bench cleaning	Clearvision Window Cleaning Services	70.00
Room Hire	MF and H Community Association	20.00
Room Hire	MF and H Community Association	10.00
Domain registration	UK2	19.49
Paper for printer	Sainsbury's Supermarkets Ltd	7.50
Membership subscription	Society of Local Council Clerks	118.00
JBC Clerk's salary	S Burton	REDACTED
Clerks Salary	P Scott	REDACTED
PAYE tax	HMRC	286.20
Bank Service charge	Unity Trust Bank	6.00

### INCOME SINCE LAST MEETING

None

## Appendix B

### PAYMENTS AWAITING AUTHORISATION

Description	Supplier	(£) Payment
Consultancy fee	Tree Care Consultancy	540.00
Room Hire	MF and H Community Association	20.00
Membership subscription	YLCA	359.00
Grass cutting etc	S G Parkin Landscapes	205.00
Fee for claims recovery action	DAC Beachcroft Claims Limited	34.17
Fee for claims recovery action	DAC Beachcroft Claims Limited	21.17

**Receipts and Payment Account  
For the year ended on 31 March, 2025**

<b>RECEIPTS</b>	<b>2023.24</b>	<b>2024.25</b>	<b>PAYMENTS</b>	<b>2023.24</b>	<b>2024.25</b>
<b>Current Account</b>			<b>Current Account</b>	<b>25336.27</b>	<b>47209.83</b>
Balance at 01/04/24	21661.38	24396.99	Asset Purchases	2454.91	5425.29
Precept	20604.00	22158.00	Audit`	451.69	462.00
VAT Reclaim	893.18	1991.19	Burial Committee Precept	0.00	3382.52
NYCC for grass cutting	311.85		Bank charges	105.00	107.40
Re-imburement from Burial Committee	1331.06		Christmas Decorations	4708.69	6771.34
Aviva insurance payouts (x2)	4801.79	125.00	Clerks Salary	5538.44	5445.60
Credit Note against uncashed cheques	130.00		Council News Letter	309.00	142.00
Virgin Bank closure transfer		19237.29	Electricity	1192.06	1199.26
JBC Refund		801.62	Grounds Maintenance	3600.00	3300.00
I-pad refund		338.00	Insurance	415.81	465.49
			Landscaping and Planting	1187.38	4148.84
			Replacement, Repairs and Maintenance	1362.60	10122.00
			Room Hire	235.00	260.00
<b>Yorkshire Bank Savings Account</b>			Office Running Expenses	1769.81	1240.87
Balance at 01/04/24	19213.33	19232.55	S137 Grants and Payments	310.00	30.00
Withdrawals	0.00	-19237.29	Statutory Grants	0.00	500.00
Interest	19.22	4.74	Street Lighting	0.00	0.00
			Subscriptions	441.00	344.00
			Training	246.80	0.00
<b>Skipton BS Account</b>			JBC clerks salary	801.62	703.22
Balance at 01/04/24	74239.82	74759.50	Reimbursement for uncashed cheques	100.00	0.00
Interest	519.68	3924.87	Wheelbarrow purchase	46.46	0.00
			Legal fees for Triangle lease	60.00	60.00
<b>Nationwide BS Account</b>			Winter gritsand	0.00	420.00
Balance at 01/04/24	72107.90	74638.30	Legal fees for s56		2520.00
Interest	2530.40	3121.41	Fee for claims recovery action VAT		160.00
<b>MF, H &amp; BS Joint Burial Committee</b>			Balance at 31/03/25	24396.99	21838.26
Balance at 01/04/24	5565.70	5295.42			
Receipts	3057.75	8918.48	<b>Yorkshire Bank Savings Account</b>		
			Closing Balance at 31/03/25	19232.55	0.00
			<b>Skipton BS Account</b>		
			Closing Balance at 31/03/25	74759.50	78684.37
			<b>Nationwide BS Account</b>		
			Closing Balance at 31/03/25	74638.30	77759.71
			<b>MF, H &amp; BS Joint Burial Committee</b>		
			Payments	3328.03	6798.02
			Closing Balance at 31/03/25	5295.42	7415.88
<b>TOTAL</b>	<b>226987.06</b>	<b>239706.07</b>		<b>226987.06</b>	<b>239706.07</b>

Signed as properly presenting  
the PC's receipts and payments

Signed

Date

Clerk & RFO

Date

Chairman

## DEBTORS AND CREDITORS 31st MARCH 2025

Debtors			Creditors and Commitments	
<b>UNITY TRUST BANK CURRENT ACCOUNT</b>	<b>2023.24</b>	<b>2024.25</b>		<b>2024.25</b>
Current account statement 31 March 2025	£24,396.99	£21,838.26	Unbilled electricity to April 2025	£1,000.00
			Railings decoration	£1,460.00
<b>YORKSHIRE BANK SAVINGS ACCOUNT</b>			Traffic count for 20mph zone	£150.00
Savings account statement 31 March 2025	£19,232.55	£0.00	Tree Report for Chestnut Green	£450.00
			March Room Hire (CA)	£20.00
<b>SKIPTON BUILDING SOCIETY ACCOUNT</b>			street light repair by CC	£200.00
Savings account statement 17 September 2025	£74,759.50	£78,684.37	Mastercard	£147.99
<b>NATIONWIDE BUILDING SOCIETY ACCOUNT</b>				
Savings account statement 31 March 2025	£74,638.30	£77,759.71		
<b>DEBTORS</b>				
Income -vat	£1,951.38	£4,728.96		
NYC Grass cutting		£332.62		
JBC Clerk's salary refund	£801.62	£703.22		
<b>TOTAL</b>	<b>£2,753.00</b>	<b>£5,764.80</b>		
<b>JOINT BURIAL COMMITTEE</b>	<b>£5,295.42</b>	<b>£7,415.88</b>		
<b>TOTAL</b>	<b>£201,075.76</b>	<b>£191,463.02</b>	<b>TOTAL</b>	<b>£3,427.99</b>
<b>NET VALUES (DEBTORS LESS CREDITORS)</b>	<b>£185,970.47</b>	<b>£188,035.03</b>		